

Repository Development Management Board (RDMB) Terms of Reference



Doc No RWTR01

Rev 3
30 September 2009

Repository Development Management Board (RDMB) Terms of Reference

RDMB Terms of Reference

- To act as a “Board of Directors” in preparation for “Prospective SLC” working of RWMD, including having independent, non executive member(s).
- To assure effective operation of RWMD under delegations from the Chief Executive of NDA
- To ensure that RWMD has adequate Health, Safety, Environmental, Security and Quality policies and the resources to support these. To provide leadership on HSESQ matters and review performance in these areas.
- To provide leadership and strategic direction to the project and ensure that this is supported by the technical work programme.
- To oversee the establishment of the programme management and programme control architecture (in accordance with MSP programme management principles) needed to manage
 - delivery of a geological disposal facility as identified in the MRWS White Paper,
 - development of the RWMD organisation,
 - the development of a disposal facility implementation plan aligned with the Site Licence Companies Lifetime Time Plans,
 - delivery of solutions to optimise the management of higher activity wastes (in conjunction with waste producers).
- To provide guidance and direction to the directors of RWMD, ensuring they work within constraints set by the RDMB including to agree and provide oversight and governance of annual delivery and expenditure plans and any significant changes.
- To ensure that the resources needed to support the project are made available, and to review the requirements for new staff posts prior to submitting business cases to the NDA.
- To ensure that there is an effective risk management system in place, to monitor significant risks and ensure mitigations are identified and can be deployed.
- To oversee the establishment of a procurement strategy for early contracts that will need to be placed to support the repository programme in line with best practice.
- To oversee the development and implementation of Public and Stakeholder Engagement and Communication strategies.
- To provide governance of the transition plan to ‘Prospective SLC’ working.