

Nuclear Decommissioning Authority's **8th National Stakeholder Group**

Manchester, 17-18 June 2009

EVALUATION REPORT

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1. Summary

Overall, aside from a couple of specifically identified delivery issues, (particularly acoustics during round one of the breakout sessions), National Stakeholder Group (NSG) 8 was seen as a positive experience. Reflections from stakeholders included those noting improvement, building on the NSG process so far, with the event being termed as an enjoyable experience. The efforts of the Nuclear Decommissioning Authority (NDA) staff in leading breakout sessions, being on hand to answer questions of detail, and putting together presentations were very much appreciated, as was the work of the Convenor. Comments reflect a sense that the NDA are looking to engage and are receptive to feedback from stakeholders.

There were a number of particularly good points about NSG 8 including the use of Café-style conversations, the venue location and accessibility, and the availability of NDA staff who were on hand for face-to-face discussion with stakeholders.

However, there were also a number of issues raised, not least of which was acoustics. Along with ensuring that the right mix of stakeholders are in the room, reviewing catering arrangements, providing more timely information, and ensuring more clarity in communications with stakeholders during this complex process, the recommendations of this report (fully set out in section 8) hope to further improve the NSG process for all.

2. Methodology

Evaluation was carried out at the NSG via a questionnaire provided as paper copies to all attendees at the end of the final session of the day. Attendees were encouraged to complete and return these on the day but a number were taken home and submitted by post after the event. Attendees who had to leave the meeting early were sent a copy after the event for completion and return. Where 'scale' questions were asked, attendees were asked to rank their opinion between 1 and 5 with 1 being the lowest mark and 5 the highest. This report is based on the views expressed by attendees in their responses to questions in the questionnaire. Full details of responses are set out in Appendix 1 with a copy of the questionnaire provided in Appendix 2.

3. NSG Preparation

For participants, the first opportunity to prepare for the NSG came via the joining instructions that included the meeting objectives, agenda, venue details, and personal itinerary. When asked how comprehensive these were, most respondents gave a top mark of 5. Stakeholders particularly liked the maps, concise directions, internet references for further information, layout, event timings, speaker profiles, and advanced presentation provision. They also told us that the joining instructions would have been improved by being provided earlier, having a more detailed agenda and supporting material included, and suggesting a dress code for the event.

3.1 Introduction Session

New attendees were invited to attend an introduction session and given an Introduction Pack. This pack included information about the NDA's stakeholder engagement structure, ground rules for the NSG, access to information, NDA communications, NDA arrangements for stakeholder engagement, NDA stakeholder charter, NDA transparency policy and the role of the Convenor. The purpose of the session and pack was to bring new attendees up to speed with the NSG process, manage their expectations, and provide a basis for them to be able to participate more effectively. It also gave an opportunity for participants to ask any questions and to network with other new attendees.

The majority of those attending the introduction session ranked its usefulness as 4 out of a possible 5. Attendees appreciated the session in terms of establishing the scope and familiarising them with the process, the opportunity to meet with others attending for the first time, and the setting of expectations. However, they would like to have seen provision of Introduction Packs in advance and for the briefing to build upon this information, rather than be a presentation of the content. They would also have appreciated more detail on previous discussions and membership profiles.

3.2 Delegate Packs

Delegate packs were distributed to all attendees at the beginning of the workshop. These were not explicitly evaluated in the evaluation form. However, it would appear that there was some confusion amongst respondents about the distinction between 'Joining Instructions' (circulated to all attendees ahead of the meeting), 'Introduction Packs' (provided to all new attendees at the introduction session), and 'Delegate Packs' (that were provided to all attendees on arrival). This confusion is evident through responses to a question on the Joining Instructions, which noted inclusion of presentations and speaker profiles as a positive aspect while in fact these details were found in the Delegate Packs. This is likely to mean that evaluation responses are based upon incorrect assumptions of document content. A document list setting out the names and content of each set of documents related to the NSG and the evaluation process would provide more clarity in future, alongside a more user-friendly questionnaire.

3.3 Agenda & Invitees

While there were no specific questions put forward about the agenda and invitees, responses were provided on these aspects of the NSG. There were a number of responses from attendees who requested that further stakeholder input should be sought before NSG meeting agendas are decided. On invitees, there were a number of points of feedback that there was under-representation of an 'opposition' voice at the meeting, and that this reduced the robustness of the discussion. It would be worthwhile considering what the impact of this is and how this might be resolved.

4. NSG Delivery

4.1 Plenary Sessions

Plenary sessions were not explicitly assessed in the evaluation form. However, there were plenary sessions held at the opening and close of the meeting on day 1, and at various points during day 2 as part of the sessions on waste.

Broad feedback relating to plenary activities is that attendees liked:

- The opportunity to listen to opinions from a diverse group of stakeholders
- Being able to represent their organisation's perspective
- Being heard
- The style of the lead facilitator
- The balance of plenary techniques with others during the NSG.

However, plenary sessions were also cited as being the least valuable part of the NSG by some attendees. Feedback from stakeholders included comments that the round-table layout on day 1 had no interaction built-in, and there was a tendency for the facilitator to "control dialogue". The sessions were also described as too "project driven", which suggests that they were too orientated around the NDA's own programme and were not concerned enough with engaging stakeholders in it. In some cases the sessions did not include enough detail, and they did not provide opportunity for serious debate where there was explicit opportunity to influence the NDA. There was also a comment about some NDA staff appearing to use laptops at tables during the sessions and so seeming 'disengaged'.

4.2 Breakout Sessions

Two rounds of breakout sessions were held on day 1 of the NSG. Material for sessions on Geological Disposal Facility, Strategy Management System, and Socio-Economic were supplied in advance of these sessions, and alongside Oxide Fuels, Plutonium, and Report & Accounts, there were six in the first round. The second round offered the same topics, with the exception of Report & Accounts, which only ran once due to the anticipated lower level of stakeholder interest in relation to other topics. Two rounds of breakouts meant that attendees were asked to sign up for 2 of the 6 sessions on arrival. Some attendees were interested in attending more than two of the topics covered and so found this arrangement limiting.

Both the Oxide Fuels and Report & Accounts sessions received favourable feedback with the only concern expressed being that more time would have been useful. The Geological Disposal Facility session was also well received although feedback suggested that facilitators could have done more to ensure everyone in the room had equal opportunity to speak on the topic and manage those with the 'loudest voice'.

During round 1 of the breakout sessions, the Socio-Economic and Strategy Management System sessions were held in the same room. This was adequate in terms of space but the acoustics of the room, as well as the size of the groups meant that there was excessive noise and therefore considerable interruption to the processes of each. This limited the ability of each group to participate in discussion of the topic at hand. For round 2 this situation was remedied by moving the Strategy Management System group to another room. While this solved the noise problem, the room was a little small for the size of group in round 2. There were some issues with some participants in the Socio-Economic group dominating discussion, however, presentations and facilitation did receive some complementary feedback.

Feedback on the Plutonium breakout session, held in the main plenary room, suggested that participant contribution was lost due to problems with acoustics, in this case the large size of the room in relation to the small size of the group. Attendees also mentioned a number of contextual issues to the topic that arose, which were felt to have distracted focus on other aspects of the session. The need for further information, including briefing material and more clarity around the topic, including contextual issues were also evident in attendee comments. Aside from these matters, attendees suggest that they were given opportunity to participate through the process.

4.3 Café Table Conversations

The café-style discussions that focused on waste themes on day 2 were widely regarded as a highlight of NSG 8. Attendees particularly enjoyed the small-group, informal nature of the format led by experts from the NDA. However, they would have been improved by more pointed questions following presentations, and more detail from the third presentation on Waste Consignment Optimisation.

4.4 Networking Opportunities

Networking was not assessed directly in the evaluation form. However, it was noted through feedback that the introduction session was an opportunity for those attending the NSG for the first time to meet one another and this was recognised and appreciated. In addition, networking, both with the NDA and with other stakeholders was cited as the most valuable element of the meeting by a number of attendees. The lack of a formal dinner was seen as reducing the opportunity for networking though some said the informal buffet provided more scope for this. Further to this, feedback suggested that there could have been more mixing between existing attendee groups and this could have been achieved by actively designating table places both during the day and in an evening meal setting.

5. Venue, Catering and Logistics

The evaluation looked at three aspects of the venue:

5.1 Working Space and Facilities

Acoustics was the central issue identified that most negatively influenced attendee experience of the NSG (see further comment on this in section 5b). In the smaller breakout rooms, there was a concern that it was not possible to open windows / alter air conditioning where temperature was uncomfortable.

However, the majority of respondents commenting on working space and facilities ranked it as 4 out of a possible 5 in terms of satisfaction. The sound and AV facilities were cited as particularly good, as were access and the amount of space in general (with the exception of specific breakout sessions). In addition, the venue was easy to find and very accessible.

5.2 Accommodation Arrangements

Most attendees who used accommodation facilities at the venue rated this as 5 out of a possible 5. One response rated the accommodation as 2 out of 5 as they considered it too expensive.

5.3 Meals and Refreshments

There was a wide divide in responses between those that liked the buffet style dinner and those that preferred the previous arrangement of a sit-down meal at the end of day 1. Stakeholders had been advised in advance of the meeting that the arrangement had been changed. The main issue associated with the change of this arrangement was the ability to network and to extend discussions with the NDA and with other stakeholders. The difference of view was between whether the buffet style enhanced this, or; whether it made it more difficult.

While the quality of the food was generally viewed as acceptable, it was also noted that special dietary needs were not well catered for and the menu was not nutritionally balanced. The quantity of food provided was appropriate. Finally, some respondents felt that having the meal so close to the NSG meeting rooms restricted their movements and it would have been good to have food served elsewhere to give more separation between structured sessions and breaks for networking. Some participants considered that having to eat while standing, as an integral part of the buffet arrangement, was also problematic.

5.4 Timing and Travel

The length of the day was cited as a positive aspect in that by finishing around midday on day 2, people had the chance to get home at a reasonable time.

6. Confidence In Being Heard

Feedback suggests that stakeholders have confidence that the NDA is listening and is engendered by a receptive and appreciative attitude to feedback from stakeholders. Positive feedback also included comments about the "genuine" nature of behaviour by the NDA and interaction with the NDA team. However other reflections were not as confident regarding the impact that stakeholder input would have in practice, and it was indicated that more evidence of stakeholder influence was needed.

7. Meeting Objectives & Value

Respondents ranked the level to which NSG objectives were met as 4 out of a possible 5. Less positive responses included that of a lack of representation across sectors, particularly a lack of NGO representation and the limits on the range of the debate.

In response to a series of overarching questions on the NSG covering what was most (and least) valuable or worthwhile and what should be retained in future (or not) the following points emerged: In terms of the event being worthwhile, in general respondents indicated that they did feel engaged by the event, that their understanding had been enhanced, and opportunity had been given to all attendees to contribute their views. Responses indicate that this could be further improved by providing greater clarity on how stakeholder input would impact upon NDA operations and the NSG being more inclusive of sceptical voices. The latter point would add more confidence to the idea that all stakeholder groups are being consulted.

8. Evaluation

A number of responses identified that the evaluation form was too long. Analysis of responses also indicates that the layout was not clear enough, repetitive and could be a little confusing. In addition, while the form was useful for gathering feedback from attendees, it was less useful for gathering feedback from NDA attendees due to a number of questions being about the perceived NDA response to attendee participation at the NSG.

9. Recommendations

9.1 NSG Preparation

- Provision of a document list setting out the name and content of each set of documents circulated to help participants better understand which documents are for which purpose.
- Review the current process for gaining stakeholder input into the NSG agenda. For example the agenda could be developed earlier and an outline circulated as a 'straw man' through an iterative process.
- Determine the engagement needs and ways to better involve "opposition" voices in the NSG process
- Provide as much information on NSG topics ahead of the day as possible, in particular presentations and speaker profiles.

9.2 NSG Delivery

- Attendees should be consulted about how they would prefer to allocate their time during the meeting, to allow more opportunity to cover as many of the available topics as reasonable.
- Room acoustics and group proximity need to be carefully considered in process design and venue selection
- Facilitators must ensure that all stakeholders have equal opportunity to put their view across
- Presentations should continue to be subject to a standardised review process that ensures they are all of good quality and reference NSG objectives; this needs to be consistently applied.
- Ensure that topics for discussion are set in wider policy context and ensure that discussion topics and objectives clearly state what discussion covers and what it does not.
- Build upon the value and enjoyment of using Café-style discussions and use this technique for the next NSG where possible and appropriate.
- Review networking opportunities and ensure they are appropriate and proportionate to NSG priorities, including the arrangements for dinner.

9.3 Venue, Catering and Logistics

- Acoustics should be taken into account fully during venue selection and process design.
- NDA and convenor teams need to ensure they are briefed by venue staff how to adjust room environments (open windows, operate air conditioning etc.). There may be limitations on the ability to do so, for example, some venues have remotely operated systems, and this should be noted when booking venues.
- Explore what NSG attendees (including NDA staff) deem 'reasonable' in terms of accommodation cost as part of the scheduled review of the National Stakeholder Group.
- The use of a seating plan could be retained for the NDA team for the evening buffet to boost the networking and discussion benefits of the meal, while maintaining a degree of flexibility. The set up of the evening dining area should be arranged so that all participants are seated.
- Keep the length of NSG meetings at a day and a half, as having time to travel home at a reasonable hour was appreciated

9.4 Confidence

- Provide further clarity and information around how stakeholder input impacts upon NDA operations.

9.5 Objectives

- Ensure that the objectives set are reasonable for the time allocated.
- Determine the engagement needs and ways to better involve representation across sectors, particularly in terms of NGO representation and sceptical voices in the NSG process.

9.6 Evaluation

- Ensure that the number of questions in the evaluation form is reduced, by using more targeted questioning.
- Develop an evaluation process more tailored to NDA staff as attendees but remains complementary to the general attendee form so that comparative responses can be compiled.

Appendix 1: Source Data

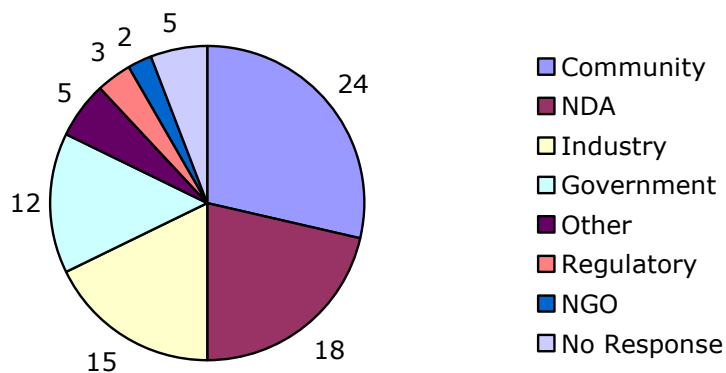
Data is set out in the same order as the questions in the evaluation form provided to attendees to complete at the end of the NSG.

Note: This raw data is the product of 83 forms with at least one section completed, collected at the end of the 2nd day of the workshop or received by post afterwards.

Additional Comments (addition space provided at beginning of form)

The section for additional comments at the beginning of the questionnaire form was provided as further space for answers to specific questions. These comments have been integrated into their relevant specific questions in this report Appendix. Where comments were not question specific, they have been added to the question 26: general comments section at the end of the form.

Organisation's Sector of Interest

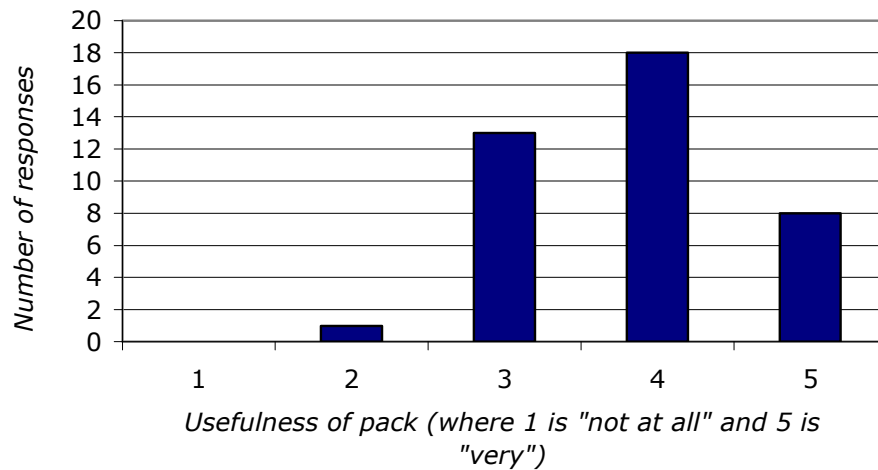


Note: In some cases, respondents added 'local' to the Government response box. The graph above incorporates these as 'Government'. It is recommended that as this was an option volunteered by stakeholders, that it is provided as an option in future.

New NSG attendees were asked to complete questions 1 and 2. Those that had already attended an NSG in the past were directed to go to question 3.

Questions for New Attendees

(Q1) How useful did you find the introduction pack (given to you at the introduction briefing, 10.00am on day 1) in preparing you for the meeting?



(Q1) Comments

From respondents who ranked usefulness as 2

- The pack was a little scanty and did not give me a clear idea of what was and how it was being discussed

From respondents who ranked usefulness as 3

- No detailed agenda was forthcoming/would have been useful. Other info was very useful
- Would be better in advance of the conference
- Need to identify in materials the opportunity for stakeholders to influence outcome
- Map of sites/general arrangements
- Would be more useful if much of it was issued in advance/pre-read
- Some availability for study prior to the meeting would have been useful

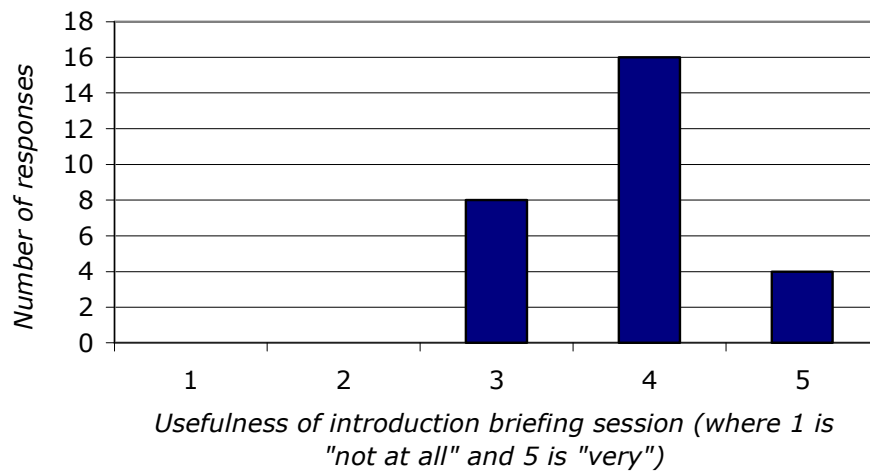
From respondents who ranked usefulness as 4

- It was useful to be informed of the rules of engagement
- Content was sufficient, but not overloading
- All was useful-could have done with more detailed agenda
- Good and relevant info
- Useful stakeholder charter, sources of information. Additional summary info on NDA sites
- Detailed agenda recommended
- Sources of additional information

From respondents who ranked usefulness as 5

- Ground rules good

(Q2) How useful did you find the introduction briefing session (10.00am on day 1) in preparing you for the meeting?



(Q2) Comments

From respondents who did not rank usefulness

- Not first NSG therefore did not attend
- Didn't attend, my 5th NSG + BNFL dialogue before

From respondents who ranked usefulness as 3

- Most of the briefing was contained in the intro pack.

From respondents who ranked usefulness as 4

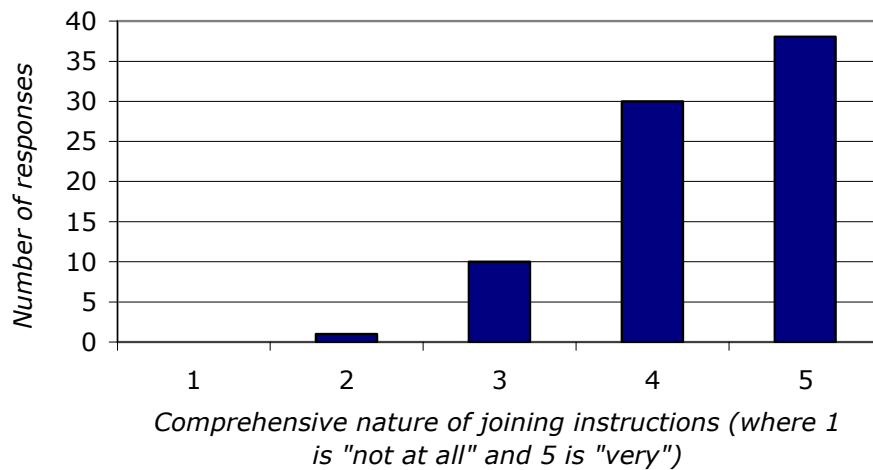
- It was a good lead in to the "main event" and a chance to identify/meet other people who were attending for the first time
- Very helpful
- Good briefing on what was expected of you as individual in respect of ground rules etc.
- Even if papers issued in advance would provide opportunities for amplification and questions
- More detail possibly summarise some previous discussions, membership profiles etc.
- I still need more info/coaching
- Good introduction in the absence of pre-history

From respondents who ranked usefulness as 5

- Established scope and process.

Questions on the Practical Arrangements

(Q3) How comprehensive were the joining instructions?



(Q3) Comments

From respondents who did not rank comprehensiveness

- Larger scale map of the venue and its car parking would be very useful
- Respondents who ranked comprehensiveness as 2 did not comment.

From respondents who ranked comprehensiveness as 3

- Odd not to have an agenda

From respondents who ranked comprehensiveness as 4

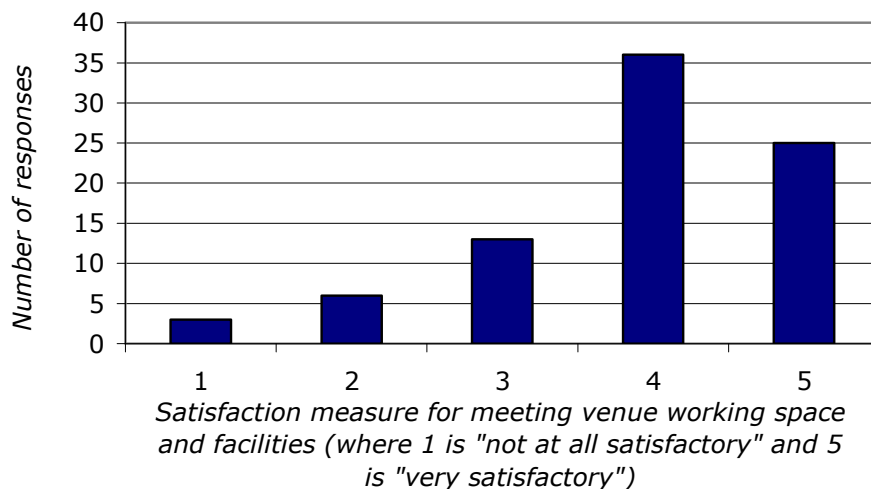
- It was good to have a chance to do some pre-reading. It was well structured and informative, with link to the internet site if further info was required.
- More information on agenda and papers to match.
- Earlier circulation of venue details would be helpful
- Acceptable and useful
- NDA staff very helpful, especially as this was my first NSG meeting.
- A more detailed agenda would be appropriate.
- Good enough
- No problem
- Missed an agenda
- Dress code and details of extra night would help

From respondents who ranked comprehensiveness as 5

- Location maps
- PowerPoints in advance, profiles on key speakers
- Janice did a sterling job
- Best yet. Do the same next time please
- Knew where and when to attend with an overview of the agenda
- The pack was excellent
- Excellent
- Entirely adequate
- Instructions on how to walk to the hotel from train station to avoid taxis
- Dress code
- (1) Explicit instructions (2) Useful briefing instructions/papers for 4 topics and oxide management

(Q4) How satisfactory were the meeting facilities?

(Q4.1) How satisfactory was the meeting venue in terms of working space and facilities?



(Q4.1) Working space and facilities (comments)

From respondents who ranked satisfaction as 1

- Room 3, 1st day, pm was not suitable for 2 breakout sessions
- Two breakout groups sharing one room.

From respondents who ranked satisfaction as 2

- Acoustics for breakout sessions simply not acceptable.
- Day 1 use of one room for 2 groups. Main room OK (bit cold!) breakouts not as good. Was very poor choice/ decision
- Venue cold and impersonal
- Acoustics were difficult
- Problem with two breakout groups in one room did not work
- Poor acoustics in breakout, otherwise ok

From respondents who ranked satisfaction as 3

- Break out sessions where more than one topic discussed were unsuitable
- Good marked as a "3" as I was in the group who shared a room for a breakout session (good to see that it was fixed for the next group)
- Some rooms too small and lacked air conditioning or windows that open
- Prefer tables to the theatre style in breakouts
- Convenient for station. Main meeting room uncomfortably cold
- First visit-good baseline for future visits
- Breakout groups in same room unacceptable
- Spoiled a bit by shared smaller meeting rooms for breakout groups. Otherwise very good
- Only downside was acoustics
- Breakout sessions need careful consideration in terms of acoustics, site etc
- Nice venue, good plenary space but small meeting rooms

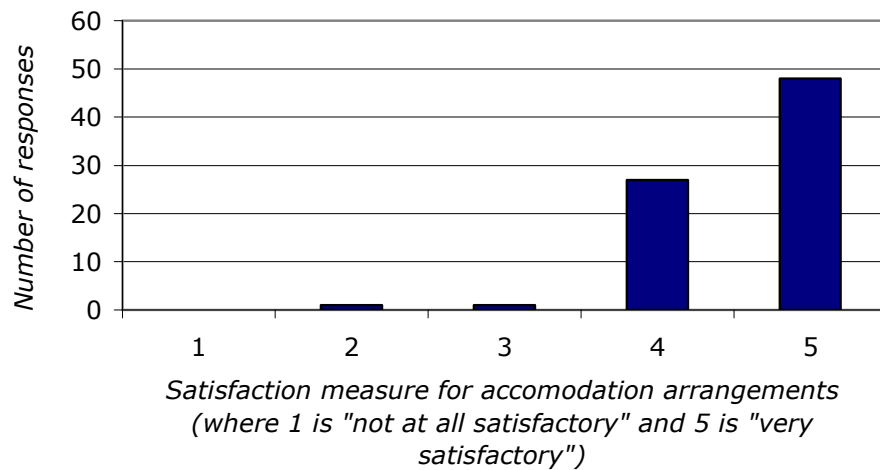
From respondents who ranked satisfaction as 4

- First class
- Good and accessible
- Break out sessions when 2 in 1 room did not work but was sorted at second breakouts
- Good venue, easy parking, poor facilities for 1st breakout group Soc-Ec and strategy
- Good venue - We have established in the past that Manchester is the best location and should hold all meetings here
- One of the breakout sessions was disrupted by another group in the same room
- Having 2 breakout sessions in 1 room led to audible problems
- Central easy road, rail and air links
- Good hotel, do we not use hotels in the south?
- Some problems with heat and vast size of main room
- State of the art (No sharing rooms on breakout-confusing)
- Some breakout rooms not suitable
- Space and circulation facilities
- Good
- Worked well, signage could be better
- V/Good
- Good venue and areas for work
- Just the 2 sessions in 1 room was difficult
- Some acoustic problems during breakouts in main room
- Spacious
- Minor niggles in terms of acoustics and temperature
- Central and easy to get to
- Easy, fresh and good access routes
- Very modern, good venue
- There was some problem with acoustics but still good

From respondents who ranked satisfaction as 5

- Size of rooms, quality and AV equipment excellent
- All very well done and supported good interaction between stakeholders and NDA
- Good
- Very convenient
- Very comfortable although acoustics sometimes played off
- Convenient
- Excellent choice and central
- Nothing lacking
- Not unduly crowded, good proximity of breakout rooms
- Good location/staff very helpful
- The venue was excellent
- Adequate space, well ventilated, adequate breakout facilities
- Hotel was easy to find but could easily have been otherwise if not such a dominant building
- Near railway stations

(Q4.2) How satisfactory were the accommodation arrangements?



(Q4.2) Accommodation (comments)

From respondents who did not use accommodation

- Live local
- I did not require accommodation.
- Did not stay overnight
- Not staying

From respondents who ranked satisfaction as 2

- Too expensive! How about some cost leadership

Respondents who ranked satisfaction as 3 did not comment.

From respondents who ranked satisfaction as 4

- I did have several minor problems, but hotel did resolve once Duty Manager contacted.
- Sumptuous - what a view!
- More than adequate-very comfortable
- Good
- Satisfactory
- Rooms have poor lighting; [I was] creeping around at the sleeping end
- All-round good. Coffee supplied was poor not a major complaint
- OK
- Satisfactory for length of stay
- Good hotel
- O.K.
- Items missing from room
- Good enough
- Fine but small things broken in room
- Comfortable
- Excellent
- Very good no issues
- Good

From respondents who ranked satisfaction as 5

- First class
- All very well done and supported good interaction between stakeholders and NDA
- Excellent
- First class
- Comfortable
- Fit for purpose
- Very pleasant hotel
- Very good
- Comfortable, quiet bedroom
- Excellent
- Excellent
- State of the art
- Good
- Comfort and leisure facility
- V/Good
- Excellent
- Extremely comfortable
- Quiet, clean
- Excellent
- Fine
- Good quality and enjoyable
- Excellent rooms, arrival/departure arrangements good
- Luxurious
- V. Good
- Easy, fresh and good access routes
- Very comfortable

(Q4.3) How satisfactory were the arrangements for meals and refreshments including the evening meal on day 1?



(Q4.3) Arrangements for meals and refreshments including the evening meal on day 1 (comments)

From respondents who ranked satisfaction as 1

- I am in pain if I have to stand up all the time to eat. Mingling can be done in other ways.
- A formal dinner was missed together with a presentation. This is normally a good meeting point with varying change of views.
- Lunch poor standards

From respondents who ranked satisfaction as 2

- The lack of evening sit down meal prevented engagement with some of the shyer stakeholders
- Problems with vegetarian options. Breakfast-OK. Lunch day 1-terrible. Evening meal day 1-OK. No protein for vegetarians and very carbohydrate based!
- Food good but not able to sit and eat
- Unclear arrangements, menu and charging for every meal

From respondents who ranked satisfaction as 3

- Good food but difficult to eat and talk whilst standing up. Not enough places to put things down on
- Buffet not a good idea
- Hot buffet more successful than I thought it would be. Cold buffet ok with lack of variety
- 10-12 hours was a long time to be restricted to the mezzanine area (1st floor)
- Fine but first evening more guidance. Liked informal hot buffet
- Special dietary requirements hadn't been catered for but the issue was quickly resolved
- Interesting variation on food available. Discreet management of catering, sufficient quantities
- Not sure if buffet diner works
- O.K.

- Food fine, buffet not as good for interacting with people as formal meal
- Good
- Day 1-disappointing. Day 2 more useful
- Prefer a proper sit down evening meal
- Chef's still think vegans don't need calories or flavour
- Good food not keen on standing
- Having dinner in same place as meeting and lunch was not ideal
- Hot buffet was a good idea, food was adequate
- Prefer sit down dinner day 1

From respondents who ranked satisfaction as 4

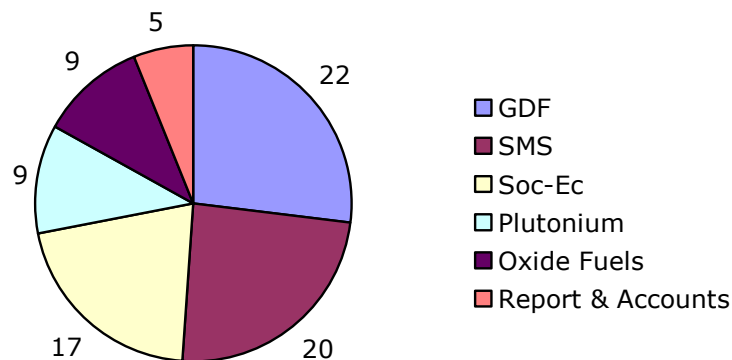
- Lunches good. Would have preferred a cold option at buffet
- Adequate to good
- Good
- Prefer part formal arrangements, a sit down services makes for better mix and discussion
- Prefer dinner to buffet
- Nice but no chocolate biscuits
- Informal evening meal was good allowed for more networking
- Very good
- V/Good though prefer dinner to buffet in the evening
- Buffet meals not good for diabetics
- Good food but would prefer sit-down dinner
- Good quality food
- Good
- Very good standard
- I liked the informality of the buffet dinner
- Staff courteous and host helpful

From respondents who ranked satisfaction as 5

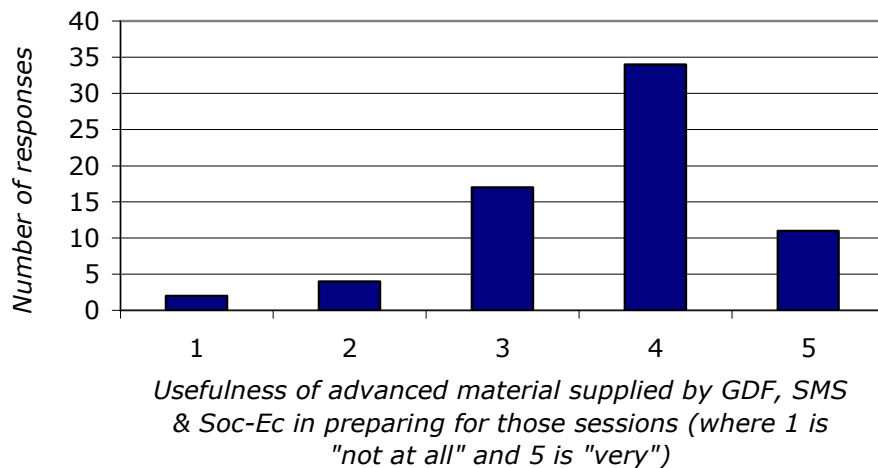
- All very well done and supported good interaction between stakeholders and NDA.
- Excellent
- Excellent and thought informal dinner was much better
- The buffet enabled better mixing at the tables
- Fit for purpose
- Excellent
- Evening buffet made it easier to move around and meet people
- Very good
- Fresh, light, good choice
- Excellent
- Fine
- Great!
- Fresh and varied
- The buffet dinner worked very well, better than sit down
- Quality good, personally liked the informal dinner approach
- Ample
- Quality high
- Up to the standard required

Breakout Sessions, Day 1: First Round

Which was the first breakout session joined?



(Q5) Some of these sessions had briefing information supplied in advance of the meeting (Geological Disposal Facility (GDF), Strategy Management System (SMS), Oxide Fuels and Socio-Economic (Soc-Ec)). If you received this material and attended these particular breakout groups, how useful was it in preparing for these sessions?



(Q5) Comments

From respondents who ranked usefulness as 1

- Received pack too late to study properly
- I did not see it, didn't realise there was a brief

From respondents who ranked usefulness as 2

- I needed more info and detail to have helped prepare for it
- Didn't really add to existing knowledge, a bit more detail needed

From respondents who ranked usefulness as 3

- Ability to tailor discussion to own Q's useful
- Very High Level Summary which is useful for some less useful for others
- Ongoing topic so most of the info already known but looked a good starter for any new attendees
- Already had some familiarity with this topic

From respondents who ranked usefulness as 4

- Highlight critical issues that are to be elicited
- It provided a useful starting point
- Most useful in meeting
- Good briefing information is very valuable
- Absent. Failure of NIREX & wasted years before CoRWM set up! Particularly - Useful concept of volunteerism for site selection in new strategy

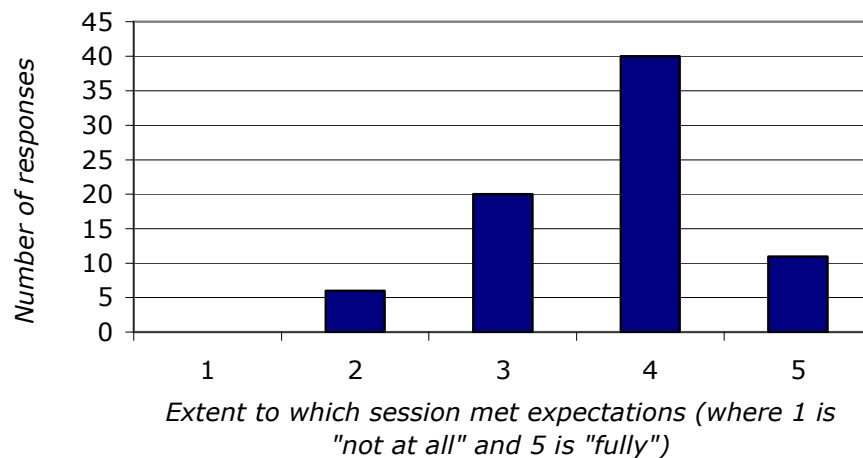
From respondents who ranked usefulness as 5

- Excellent from RM. Sharing a room with another group was bad-could not hear unless seated at front some of the groups "gave up"
- Very useful overview
- Good debates and constructive comments made by participants
- Brilliant
- Good presentation

(Q6) What were your expectations of your involvement in this session?

An opportunity to find out more detail about the topic.	54
An opportunity to ask the NDA questions on the topic.	41
An opportunity to inform the development of NDA thinking in this area.	42

(Q7) How far did this session meet those expectations (more details about topic, asking NDA more questions, opportunity to inform NDA thinking)?



(Q7) Comments

Oxide fuels

- Useful feedback
- More information on Plutonium and Oxide Fuels needed and received
- I needed a better understanding-most participants were a bit ahead of me
- I'm familiar with the topic and confirmed my own understanding
- Session effective, but time allocated insufficient for topics

Report & Accounts

- NDA very responsive to suggestions made
- Format designed to give NDA information not enough time to ask questions
- Full marks to Bill Roberts for running a truly interactive session

Plutonium

- I think we need more science input to build from. Too many assumptions made about existing knowledge
- Briefing information would have helped
- Was helpful in getting some wider feedback on Pu strategy
- 1st session very static, second much more lively
- Presentation was not clear and poorly put forward
- Discussion too unfocussed

Strategy Management System

- Noise problems in room made this more difficult
- Open to suggestions and explained how far NDA could go towards meeting expectations
- Excellent
- Spoilt by acoustics
- Background noise almost ruined this session
- Also opportunity to hear other stakeholder views
- The style enabled the process
- The topic is too broad to get to grips with in the time available
- Useful input secured from stakeholders

Socio-Economic

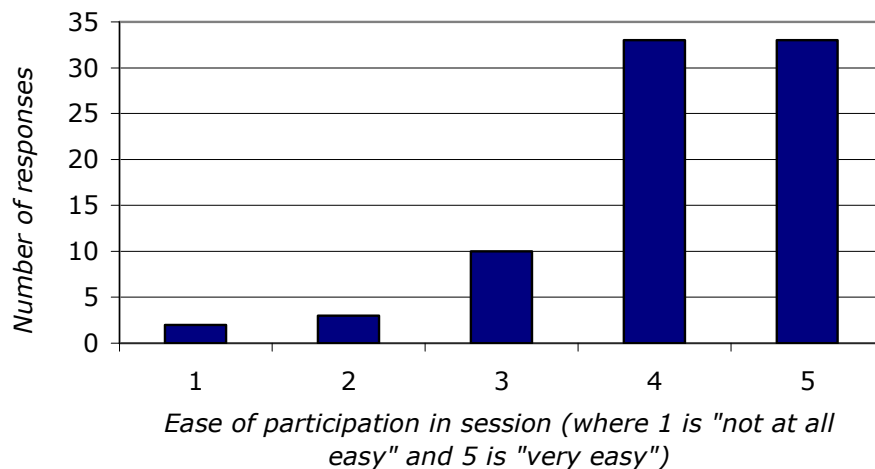
- Participation
- Excellent + Informative presentation
- Need to publish detail ASAP- analysis of SE projects awarded etc.
- I attended in my capacity as an NDA Soc-Ec manager

Geological Disposal Facility

- Explanation of current problems and reasons for current progress clear
- These events are too big to get to intricate detail sometimes required
- My interest was to see stakeholder views and Qs
- Opportunity to hear NDA's thinking on GDF
- I felt the sessions were not facilitated well allowing strong personalities to dominate, they also lacked focus

- NDA staff member to provide info
- Assisting in my understanding of the current problem. Perhaps topic for future NSG!
- Difficult balance to achieve but less background and more update on developments since last NSG meeting
- Not enough emphasis on R&D
- Alan was very informative, clear and encouraged views
- Very competent lead-resulting in group participation as topic evolved

(Q8) How easy was it for you to participate in this session?



(Q8) Comment

Oxide fuels

- Group size about right
- NDA employees still able to contribute
- No barriers-good facilitation

Report & Accounts

- It was made easier by the small size of the group

Plutonium

- Even naïve questions can be helpful
- Briefing would have helped
- Acoustics were difficult

Strategy Management System

- Difficult to hear
- Some members wanted to take over the discussion.
- Two sessions in one room caused problems.
- Background noise almost ruined this session.
- Noise level in room
- Well displayed

- Facilitation well done and professional.
- Problems with acoustics/interference from other sessions

Socio-Economic

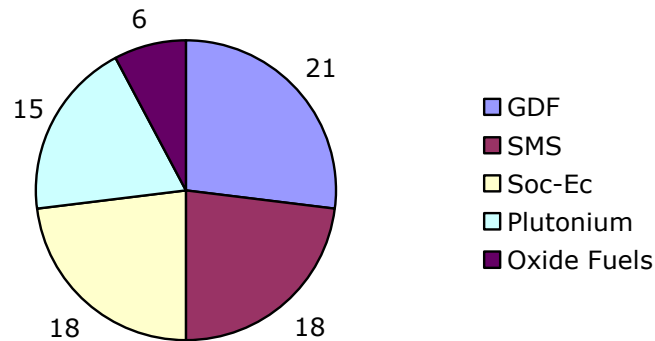
- Only problem was two groups sharing same venue (noise)
- Very
- Small group, plenty opportunities for all to speak if they wanted to
- Answered questions/fielded feedback in my professional capacity

Geological Disposal Facility

- Facilitator and speaker worked hard to encourage and focus
- One needs to be an extrovert with a loud voice in order to make an impact at times. The 'professional' speakers always pre-dominate
- Good size of group to facilitate discussion
- I had difficulty getting the eye of the facilitator as people were giving views randomly (GDF in particular)
- Extremely good group participation

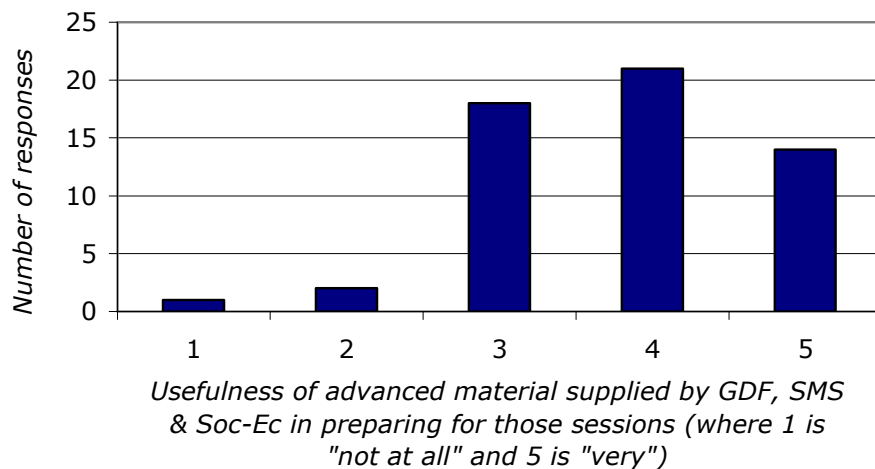
Breakout Sessions, Day 1: Second Round

Which was the second breakout session joined?



Note: Report & Accounts was only run once in the first round of breakout sessions so is not represented above.

(Q9) Some of these sessions had briefing information supplied in advance of the meeting (geological disposal facility (GDF), Strategy Management System (SMS), Oxide Fuels and socio-economic (Soc-Ec)). If you received this material and attended these particular breakout groups, how useful was it in preparing for these sessions?



(Q9) Comments

From respondents who ranked usefulness as 1

- Material not received in advance

From respondents who ranked usefulness as 2

- Didn't really add to existing knowledge, a bit more detail needed

From respondents who ranked usefulness as 3

- Less useful, I don't think I learned much new. Room too packed
- My technical knowledge needs updating
- Good explanation of how to apply and criteria which must be met

From respondents who ranked usefulness as 4

- New information about no access to material was not given
- Feedback on awards of socio-economic funding to other sites
- Good starting point for discussion
- Concept of priority area plans

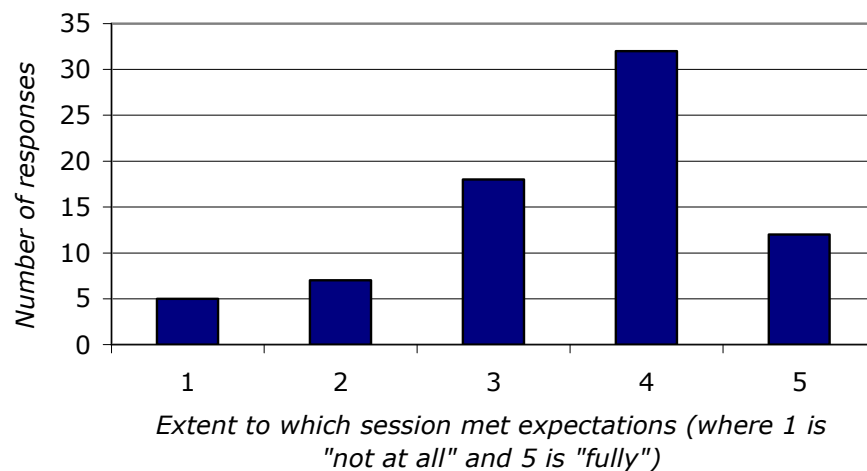
From respondents who ranked usefulness as 5

- As a newcomer to one of these meetings the topic summaries helped me to choose which breakouts I wanted to attend
- Re. Info on Oxide fuels management downloaded from website hardcopy was easy to read/digest I felt quite well informed and able to participate fully
- Understanding of issues and process

(Q10) What were your expectations of your involvement in this session?

An opportunity to find out more detail about the topic.	58
An opportunity to ask the NDA questions on the topic.	36
An opportunity to inform the development of NDA thinking in this area.	34

(Q11) How far did this session meet those expectations (more details about topic, asking NDA more questions, opportunity to inform NDA thinking)?



(Q11) Comments

Oxide Fuels

- Good session

Plutonium

- Too much discussion on process
- DECC rep was not amenable to discussion
- The session became a bit of a slanging match due to the difficulties of a previous DECC stakeholder dialogue
- The government/NDA are really struggling with this issue
- More information and clarification needed and obtained
- Very confusing picture
- Session was dominated on discussion on the roles of the NDA and DECC rather than Pu options
- Difficult to hear the debate
- Group overtaken by issues of why is policy being progressed in this way
- Wasn't really clear on option or who's leading

Strategy Management System

- Info good but accommodation slightly cramped for the numbers
- Assisted my understanding of the topic
- Very comprehensive
- Too basic. Question would have been appropriate to start of SMS

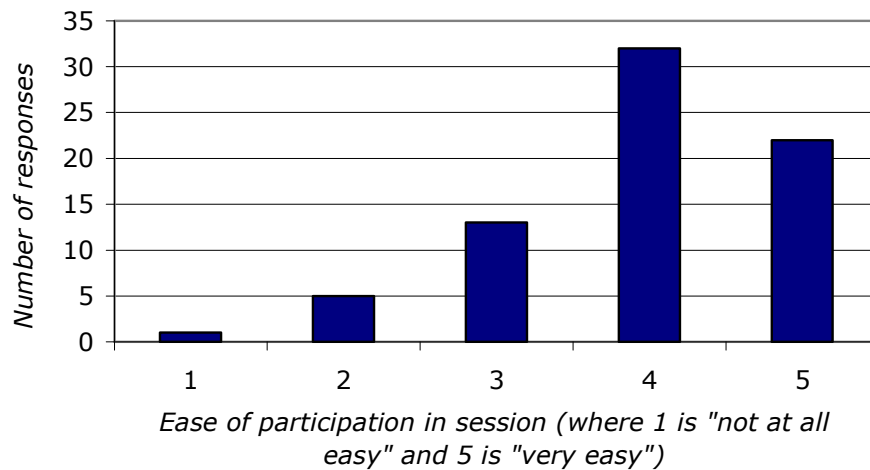
Socio-Economic

- Not as well facilitated!! Allowed some people to speak out of turn/speak without raising hand etc.
- Pitched about right
- Lack of feedback
- Good update
- Good discussion
- Felt presentation was thorough
- Very good interactive session, plenty of discussion
- I acquired considerable information starting from scratch

Geological Disposal Facility

- Good presentation and answers
- Also opportunity to hear other stakeholder views
- Too big a topic
- An excellent introduction given by Mr Alan Ellis

(Q12) How easy was it for you to participate in this session?



(Q12) Comments

Oxide Fuels

- Small group receptive

Plutonium

- Too much discussion on process
- I have considerable knowledge of this topic but DECC rep was not amenable to discussions
- It was adequate but I was not sure if this was a DECC or NDA session
- Too dominated by individuals
- Easy to contribute and listened to
- Opportunity but little inclination
- Not so easy as some attendees had joined other meetings on this topic which were the focus of much of the discussion.
- Liked group working concept

Strategy Management System

- Speaker and facilitator encouraged participation
- Large group in small room

Socio-Economic

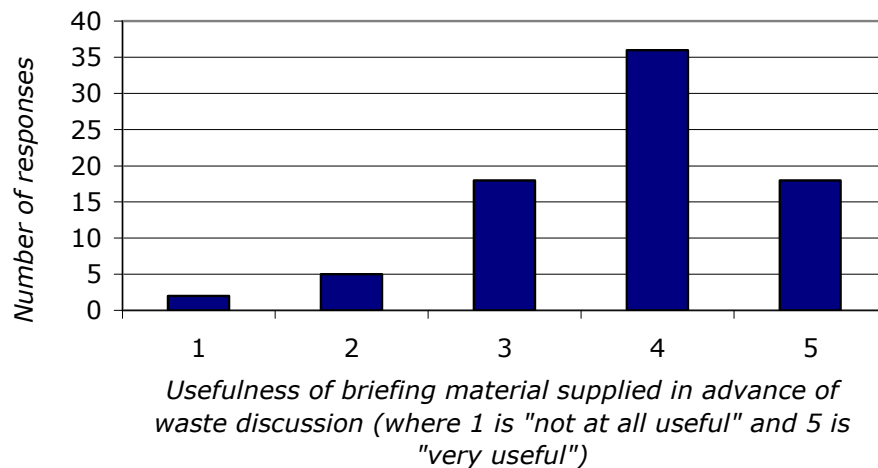
- Those who represented the 4 priority areas were very negative/less constructive towards the 'Other Area Plans' OAPs
- Some members wanted to take over discussion
- Well facilitated
- Only limited by my own lack of understanding
- Well facilitated
- Participation in big groups was made easy

Geological Disposal Facility

- Again if you are confident, you can use questioning for clarification and new ways of thinking
- Lack of background technical knowledge
- A subject of great interest

Waste Sessions, Day 2

(Q13) How useful was the briefing information, which was supplied in advance of the meeting, in preparing for the waste discussions?



(Q13) Comments

From respondents who ranked usefulness as 1

- Received pack too late to study properly

From respondents who ranked usefulness as 2

- Technical complexity needs clear explanation
- None received
- Waited for presentation
- Did not get a chance to read beforehand but useful to take away

From respondents who ranked usefulness as 3

- Would rather have had a text document versus slides. Some of the terminology/slides needed explanation
- Helped to see information prior to discussion. Helped understand the position
- Broadly familiar with issues already
- I remain uneasy that perhaps not enough emphasis placed on the half life of various wastes

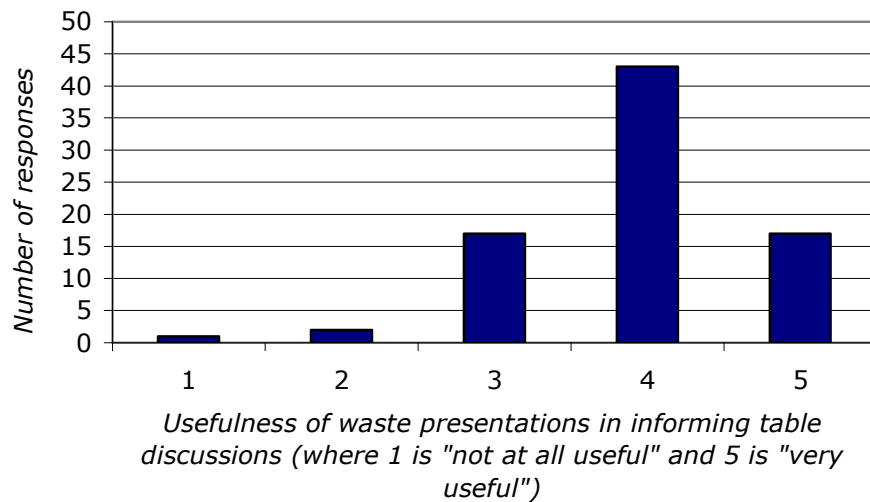
From respondents who ranked usefulness as 4

- First class format - 'Coffee shop' atmosphere. Round table format encourages participation please keep it
- Presentations in advance allowed people to formulate opinion/questions
- Better amount of information this time
- More comprehensive info would be useful

From respondents who ranked usefulness as 5

- Very comprehensive document with additional links
- All good-could do with definition of "thermal treatment"

(Q14) How useful were the waste presentations in preparing you for the three sessions?



(Q14) Comments

From respondents who did not rank usefulness

- Useful to know what topics were to be considered in advance

Respondents who ranked usefulness as 1 did not comment.

From respondents who ranked usefulness as 2

- The first two sessions were really fruitful. The third session was a disaster with not enough information coming forward from the presentation

From respondents who ranked usefulness as 3

- Would have preferred to have subject matter experts at each table to assist with understanding of issues, add clarity and promote dialogue.
- Did not contain much new and very little detail.
- Some repetition of written material, photographs very useful.
- 1st two presentations were good, 3rd presentation needed more detail to allow better discussion.
- Fairly helpful
- 1st two pretty good, third was very poor
- Series of slides and PowerPoint well presented

From respondents who ranked usefulness as 4

- Some of the presenters did not keep the energy levels up. It's not always good to have the 'expert' talk about his topic as the best way to explain
- Comprehensive-visually and verbally
- Good high level introduction
- Graphics and photographs all very useful and commentary
- Mostly good succinct presentations
- Needed more detail on waste treatment optimisation

- Good
- Some mismatch with questions
- Some clarification of the questions by the presenters would have helped-might have been useful to have prompts to help those discuss the issues surrounding the debate
- Good overall but some of the concepts (e.g. treatment types) could have been explained better
- Well delivered competent expositions

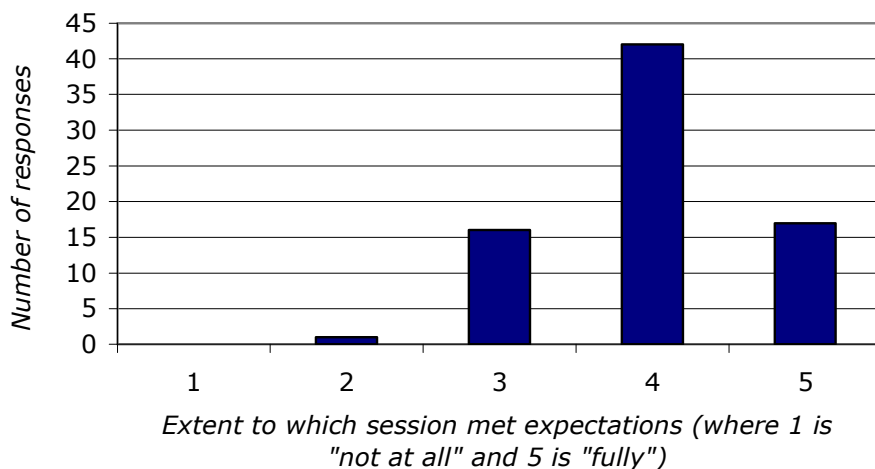
From respondents who ranked usefulness as 5

- All three pitched at right level
- Very concise
- Clear rationale provided for key questions posed
- The information helped focus discussion

(Q15) What were your expectations of your involvement in this session?

An opportunity to find out more detail about the topic.	50
An opportunity to ask the NDA questions on the topic.	41
An opportunity to inform the development of NDA thinking in this area.	58

(Q16) How far did this session meet those expectations (more details about topic, asking NDA more questions, opportunity to inform NDA thinking)?



(Q16) Comments

From respondents who ranked extent sessions met expectations as 2

- Found the discussion too high level and cyclical

From respondents who ranked extent sessions met expectations as 3

- Session 3
- Sessions became a little repetitive
- Could have done with more time and info on what NDA thinks
- Not a lot of discussion in plenary may need to force discussion by being contentious and asking leading questions
- Potentially would be interested to see write up of discussion and how NDA intends to use it moving forward
- Some of the questions to address were too general and given to some misinterpretation

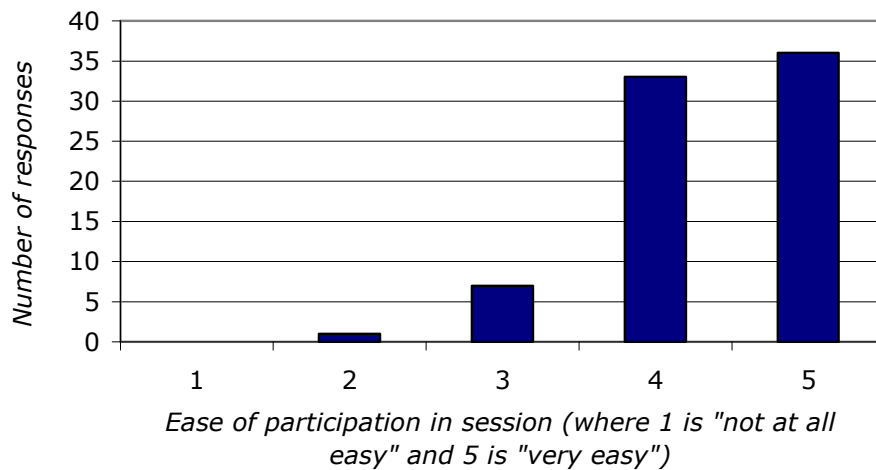
From respondents who ranked extent sessions met expectations as 4

- Well designed to elicit participation
- Preferred this approach to day 1
- Would have liked to consider questions in advance
- Table discussions worked well
- Good informed discussions round tables
- Better focussed though inconsistency in approach for each session
- Good, inclusive session
- Also opportunity to hear other stakeholder views
- Exchange of views
- Best process
- Bit repetitious
- More information on worldwide/international experience would have been good.
- Many of the questions required the same answers-more diverse areas next time
- Came away considerably wiser

From respondents who ranked extent sessions met expectations as 5

- Originally given a 2 but this ("meet those expectations") was still VERY EFFECTIVE/SUCCESSFUL. No opportunity to find out more other than the brief intro or to really ask questions, we documented our comments in response to the set questions only. NOTE: Q15 Opportunity to inform NDA thinking was the aim, the other points weren't
- Format good and was much less passive than day 1 and so was all the more enjoyable and satisfying.
- Opportunity to hear stakeholder views
- Best event at the NSG
- Small table discussions with specific questions to answer was very effective in promoting debate

(Q17) How easy was it for you to participate in this session?



(Q17) Comments

Respondents who ranked ease of participation as 2 did not comment.

From respondents who ranked ease of participation as 3

- Unfortunately, In 2 groups I had individuals (1 in each) that dominated with a comment/view not linked to the questions. And NDA facilitators were "somewhat" to "not at all" effective in mitigating against this.
- Session 3
- Different areas have different priorities/locations/governments!
- Open discussion
- I did not get the opportunity to facilitate as much as I would have liked

From respondents who ranked ease of participation as 4

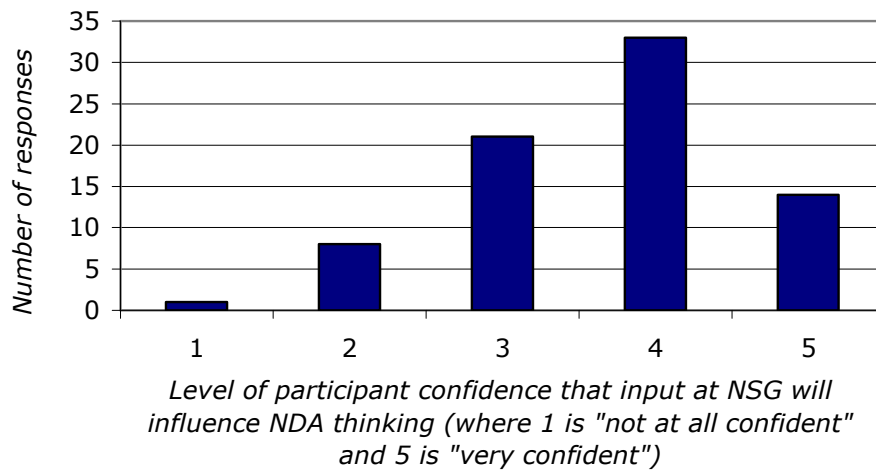
- Well designed to elicit participation
- Table discussions and three different table groups worked well
- Smaller sessions allowed for easier discussion
- Round table discussions were good although third subject matter was not clear- more background information required
- World café format was very good
- Chair/scribe worked well
- Good session, well handled
- Really found this way of working beneficial

From respondents who ranked ease of participation as 5

- Smaller groups around the table made participating very easy.
- Table discussions worked well
- Round table discussions were very good
- Good inclusive session
- Small groups easy to talk and listen
- Good format facilitated input
- Process was good
- Wide ranging discussions with group participation

Confidence in Being Heard

(Q18) How confident are you that your input will influence NDA's thinking?



(Q18) Comments

Respondents who ranked confidence as 1 did not comment.

From respondents who ranked confidence as 2

- There are still jokes being made by staff.
- As an anti-nuclear voice, I feel there was not enough fair and broad representation
- NDA policy appears well established before NSG discussion.
- Little evidence that it has in the past.
- Not sure that agenda is already decided.

From respondents who ranked confidence as 3

- Difficult to be heard 'above the crowd'.
- NDA will never please everyone.
- NDA is a good listener. As to influence policy change - not good
- Listened partly if it coincides with NDA thinking.
- Would like to await results and feedback from meeting.
- Wait and see.
- Voice heard.
- Hopefully more.
- Don't know enough about NDA decision-making and how NSG output plays into it.
- Evidence needed.
- Whilst some ideas met with enthusiasm all round, not universal.

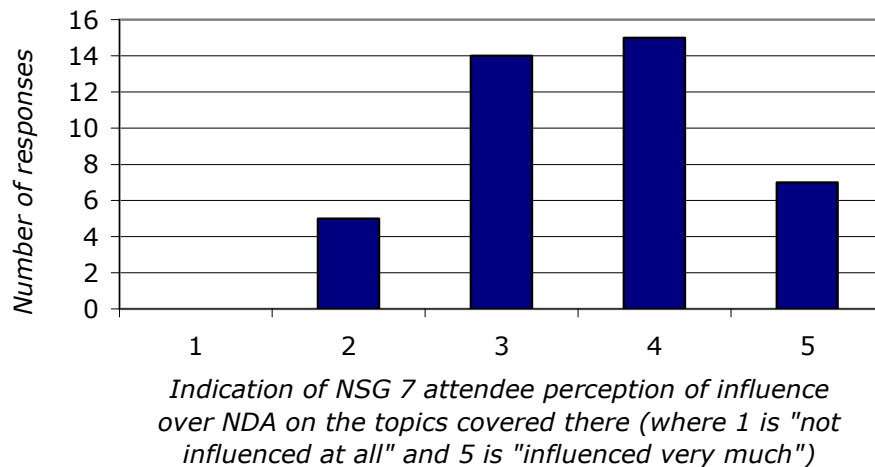
From respondents who ranked confidence as 4

- I felt the final sessions on day 2 allowed easier expression of views, making suggestions. NDA/facilitator behaviour felt "genuine" re. The appreciation of views expressed.
- It is clear from the way the NSG's have evolved that NDA are listening and adapting.
- Opportunity for all to communicate.
- Generally heard NDA team commit to consider suggestions made.
- Feedback indicated NDA very receptive.

From respondents who ranked confidence as 5

- Between formal sessions the informal conversation with individual senior management team was excellent, honest, two-way communication. And William Roberts (Chairman's items day 1) both days were valuable and contributed to this significantly
- Atmosphere of listening is improving year on year
- Well documented and feedback session
- Opinions received general unanimity thus high confidence re 'take up'.

(Q19) An update about your input at the previous NSG (November 2008) was included in "An update from the NDA" sent to NSG 7 attendees in March of this year. Considering this document, how much do you think that your input on the topics covered at the last NSG has influenced the NDA going forward?



(Q19) Comments

From respondents who ranked perception of influence as 2

- NDA is a good listener. As to influence policy change - not good.
- NDA policy appears well established before NSG discussion.
- Little evidence.

From respondents who ranked perception of influence as 3

- Not sure.
- Difficulties because of Scottish Gov policy which differs from England/Wales (not UK) policy.
- Information in the update.
- Bullet points would have been ok.
- Most items have been taken on board.

From respondents who ranked perception of influence as 4

- Need a session that focuses on planning issues-too much focus on technical.

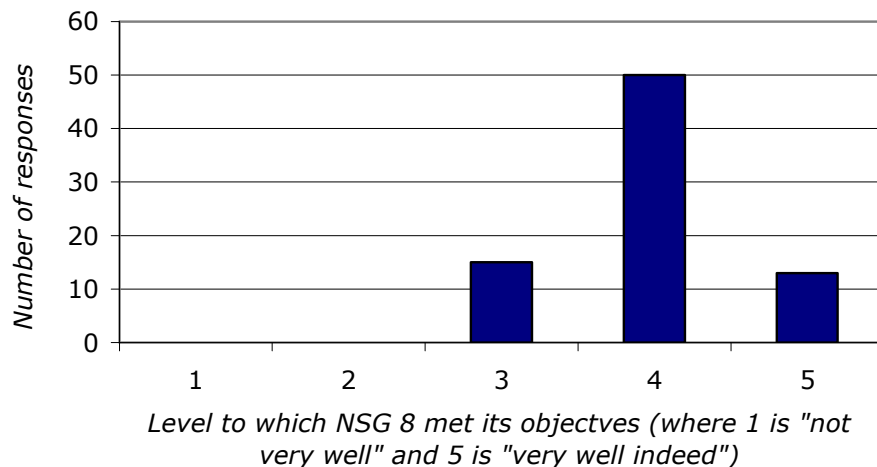
From respondents who ranked perception of influence as 5

- The content, pace and environment of meeting was evidence of this.
- Helpful aide-memoir.

Overarching Views on NSG8

(Q20) How well did the 8th NSG meet its objectives How well did the 8th NSG meet its objectives, these were:

- **To provide stakeholders with information and updates since the last NSG.**
- **To give stakeholders the opportunity to raise and discuss wider issues of concern.**
- **Regarding the development of the NDA's Strategy:**
 - **To provide NDA with the opportunity to explain their progress and the anticipated next steps**
 - **To enable Stakeholders to engage with the Strategy development process through questions and discussion**
 - **To provide Stakeholders with the opportunity to input on developing Topic Strategies to inform the NDA's decision-making.**
- **To provide Stakeholders with opportunities to network with each other and with the NDA.**



(Q20) Comments

From respondents who did not rank level the level to which meeting objectives were met

- Not sure what the question is.

From respondents who ranked level to which meeting objectives were met as 3

- Small snapshots of a very big topic - overview?
- Reasonable. Lack of debate on new build disappointing
- Overall pretty good, but sometimes felt discussion was stifled. More disagreement and heated debate would be beneficial
- Networking face to name
- 2nd day much better than first afternoon
- Some feedback suggestions only partially met

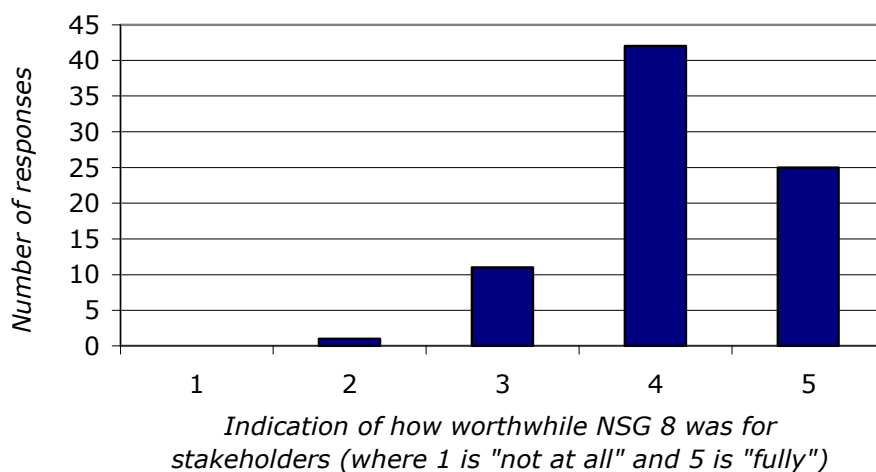
From respondents who ranked level to which meeting objectives were met as 4

- Found the event informative but was disappointed to find so few NGOs were present and didn't get much opportunity to hear and assess "opposition" views- general attendance very "pro" NDA so debates a bit one sided
- Met in full
- NDA demonstrated genuine wish to engage
- Well organised
- Most of above covered well
- I think a general feel that NSG8 went well
- Networking was good
- Objectives generally met
- But note objectives do not include opportunity to influence
- Varied process
- Wider issues were discussed at the expense of updates but the balance is tricky considering the stakeholders present
- More info on progress made would be helpful
- Clearly objectives met to large extent
- Good balance between information giving and focused engagement
- Just short of 5 (more of the same)
- Plenty of stakeholder engagement.

From respondents who ranked level to which meeting objectives were met as 5

- Far better than I expected
- The meeting fulfilled its objectives completely.

(Q21) How worthwhile do you feel the NSG was for you as a stakeholder?



(Q21) Comments

Respondents who ranked how worthwhile NSG 8 was, as 2, did not comment.

From respondents who ranked how worthwhile NSG 8 was as 3

- Wanted to do almost all break-out sessions
- Found parts of the event useful but feel more sceptical voices are discounted often. Too economics focussed
- As above. Excellent opportunity to meet new stakeholders
- It is useful networking and receiving info-but little opportunity to influence
- Inevitably industry reps have an understanding which is repeated during the presentation

From respondents who ranked how worthwhile NSG 8 was as 4

- I feel respected and have good 'self-esteem'
- Well worth attending. I now have good info with which to brief my organisation
- See above (most things covered well)
- A lot of relevance to my interests and concerns
- Meeting and sharing with other SSG members
- All stakeholders were given opportunity to raise issues
- Meeting of minds and views
- Important opportunity to listen and learn
- Part of wider bilateral government to government engagement
- Improved understanding of NDA and stakeholder feelings
- Good forum and networking
- A new participating stakeholder I came away briefed in NDA policy and philosophy

From respondents who ranked how worthwhile NSG 8 was as 5

- I got a good feel for the current state of progress on NDA objectives
- Meeting other SSG's is very helpful and individual NDA
- Useful avenue for those with statutory responsibilities
- One of the few opportunities I have to meet national stakeholder from all areas of the country

- Always useful to have so many NDA people to discuss issues with and get updates
- For me it is the main opportunity to hear views of wider stakeholder community direct
- 1st NSG-Good progress to get up to speed

(Q22) What did you find the most valuable to you as an NDA stakeholder during the two-day meeting?

- All of it really
- Knowledge gained and networking opportunities
- Networking
- Listening to stakeholder opinions on the various issues and gaining an understanding on where they are coming from
- Today's waste discussion
- Meeting a few new colleagues and progressing valuable relationships
- Progress on SMS- a chance to network and to provide views on differing topics
- Meeting and discussing one to one/also breakouts
- Networking Opportunities
- Updating on progress
- Outside the sessions networking with the others
- Opportunity to hear views of a diverse group from different corners of the UK
- Networking
- Updates, networking, reasonable overview
- General update information on NDA's progress
- Networking
- Networking and liked the format of day 2 sessions
- Networking
- Find out what is (or should I say, is not) happening with the UK plutonium stockpile
- Opportunity to hear stakeholder's views
- Opportunity to meet fellow members to discuss particular problems
- Opportunity to network with other sites
- Day 2. Low Level W presentation
- Day 2 discussions
- Hearing views from other stakeholders
- Networking-Meeting NDA members one on one, these people are not available normally
- Waste session-Day 2
- Hearing views of and networking with NDA and other stakeholders
- Meeting and exchanging views across the board
- Meeting and listening to stakeholder groups and individuals
- Face to face meetings with senior NDA team
- Last session on Day 2 on waste
- Represents my organisation's policy
- Update of progress on NDA
- Break-out discussion
- All sessions
- The morning session on waste
- Networking Opportunity
- Round table discussion on day 2
- Offline discussions in margins of event
- Everything we should do more
- Information

- Wide range of views
- The chance to interact with a broad church of stakeholders
- Networking opportunities to meet new stakeholders
- Discussions with NDA people
- Hearing and being heard
- Good opportunity to hear views external to the nuclear industry
- Meeting other stakeholders
- Networking
- Sellafield presentation
- World Café worked extremely well
- Opportunity to interact with stakeholders/opportunity to interact with NDA execs
- Knowledge of the availability of LLW strategy consultation doc
- Fresh views
- Networking-Hearing views of other organisations specifically those who deal with planning/stakeholder issues
- The sessions on waste
- The interaction with stakeholders
- 2nd day discussions if taken properly into account
- Hearing the NDAs own view of progress and issues
- Soc-Ec breakout
- Networking contacts/awareness of strategic visions
- Break-outs and general discussion
- Discussion with other stakeholders
- Understanding NDA better
- Networking and info gathering
- Understanding of future waste disposal
- The waste sessions worked very well
- Networking & sessions-Day 2
- Participating in the workshop seminar on Day 2 and becoming aware of the knowledge and dedication of fellow stakeholders
- The waste sessions on day 2 were very productive although we were only able to attend 2

(Q23) What did you find least valuable to you as an NDA stakeholder during the two-day meeting?

- Some of the individual facilitator styles in the breakout groups. Main facilitator was good
- As a newcomer it was all valuable to me
- Plenary sessions
- Everything was valuable
- Round table lay out on day 1 with no interaction built in
- Nope-everything was relevant
- The lack of "using" the evening for work at dinner
- Time wasted on process
- Circulated agenda was very poor and too general
- Over enthusiasm to control dialogue on behalf of Env Council
- Pu session/Mr. Gallagher
- Lack of NGO involvement made it feel at times one-sided
- Technical discussions on waste treatment
- Learning is always valuable
- All valuable in different ways
- OK

- Nothing as this was the first visit
- Plutonium meeting
- Clash of 6 break out sessions
- Some comments were unnecessary or negative without being constructive to the overall debates
- Nothing in particular
- Interacting/networking at evening meal
- Some of the presentations, but only because I have an insight through NDA/Regulator interactions
- The talk about Sellafield too long winded
- The first two hours of Day 1
- Presentations from NDA
- Good to meet other site SSGs and Union / Lay officials
- The presentation on plutonium
- Some of the very high level presentations
- Comments on organisational issues
- The break-out sessions I could not attend
- Session on Pu
- Pu options breakout
- Somewhat superficial treatment of strategy options
- Acoustics
- SMS stuff
- Heard some material in other fora - not the NDA's fault or that of Env Council
- Plenary sessions on CEO overview and SMS because they were both too project driven.
- SMS breakout
- The phantom breakout group
- Just 2 breakout opportunities
- The Sellafield presentation wasn't as enlightening and informative as I thought it would be.
- Opening session
- An indirect answer. I would have liked in the introductory session to be advised on the process and philosophy before the Energy Act 2004. The missing year-NIREX and its demise for instance. Whilst I've noted the absence of what happened before 2004 I would reiterate this represents a significant gap in our historical knowledge. Thus for example what happen to NIREX and why

(Q24) What, if anything, would you like to see done differently next time?

- Could explore having no facilitator team. Use trained NDA staff who attend anyway (like you used at the table discussions) + SSG reps who want to?
- More workshop style sessions like morning of day 2
- Encourage the "coffee shop" approach
- Change 23 (round tables lay-out on day 1 that provided no interaction)
- Continue as it-it will evolve again I am sure
- A formal dinner and more info on all topics
- Back to formal dinner
- Please include GDF update in each NSG at a plenary session
- Repeat Day 2 format
- Join on day 1 then 2 full days to allow full participation by all delegates
- More NGO involvement. Debate on why new-build should not come under NDA remit, climate change discussion
- Earlier start Day 1

- More round table and different update presentation (magnox North/South)
- Chance for participants to change the agenda if they want to e.g. 3 discussion sessions not 2
- Briefing papers with suggestions of websites for more topic information
- Separate rooms for each breakout session
- Dinner to be reinstated
- Better timely agenda and papers in advance of the meeting
- More opportunity for serious, heated debate
- Progress report on key issues
- Need for focus group or full day themed on Transport
- More break-out discussions
- Presentations from stakeholders
- More roundtable discussions with NDA staff involved
- Each SLC should give a presentation on their achievement
- Explain to NSG how their inputs have been integrated into decisions and strategies
- For NDA to be up front about where the opportunity to influence debate exists
- I would like to see the formal dining room return
- Issue attendees before the meeting
- Nothing springs to mind. Still works ok for me
- More opportunity for discussion. People need to be introduced to each other
- Either better management of breakout sessions or sticking to the topic
- Possibly some more in depth sessions on strategy options
- Time for networking
- Less overview presentations. More links to new build
- More careful consideration regarding the breakout discussions and check for missing slides in the presentation!
- More sessions available covering broader range of subjects
- Future dedicated sessions on topics (i.e. transport, D&D progress)
- Be more contentious- recognise that e.g. Facilities now have an expectation that there will be community benefit in terms of money
- A plenary session highlighting 1) examples of achievements on sites and 2) a forward look at key objectives in next 6 months for NDA
- More breakout time/ shorter afternoon plenary on Day 1
- Very little
- More breakout opportunities, evening dinner instead of buffet
- More feedback from SSG on issues of local importance
- Please ban attendee's NDA-working on laptops during NSG!! Second meeting still an issue
- More round table work as this was easier to involve everyone
- More detailed exploration of issues
- Nothing major

(Q25) What, if anything, would you like to stay the same next time?

- Day 1 = updates, Q&A, pulse checking. Day 2 = workshops/exercises on +27 themes
- Venue-good quality and easily travelled to
- Expert presentations
- Round table discussions on difficult/contentious issues
- Short discussions and moving from table to table (Day 2)
- Today (Thursday's) session worked well
- Interactive sessions lasting longer
- If its not broke don't fix it. As long as you are inclusive when setting the agenda

- Q&A sessions
- Table discussions
- Venue
- 2nd day group discussion
- Good balance between plenary, breakout and discussion
- 2nd day sessions
- Format of sessions Day 2
- Informal meal, round table discussions, opportunity plenty of times to ask questions
- Same organisation company who facilitated the event
- Venue
- The atmosphere of openness and free discussion
- Day 2 café discussions
- Location was good hotel was good
- Length of meeting. Finished midday on Day 2 excellent. Allows travel
- Similar session on other topic as waste
- Café format discussions on day 2
- Café Culture
- The breakout/project session
- Style of Day 2-small group discussions
- World café cross discussion forum worked
- The plenary and breakout sessions
- Venue?
- Round table discussions of specific questions
- Venue
- Venue/area. It was very easy to get here
- 2nd day
- 2nd day Round table
- Good venue and facilities
- Mixture of breakouts into small groups and roundtable discussions
- Some round tables
- Overall process seems to work well
- Updates-Day 2 worked well
- Breakout and world café
- World Café session
- Café style interaction
- 2 day workshop sessions
- Table by table working
- Quality of the venue
- The process used and the waste sessions
- Buffet dinner and round table discussions
- The venue
- Day 2 workshop
- Breakout and general organisation
- Venue very good
- Timings
- Mixture of info in presentation and project work.
- Good facilitation
- Plenary questioning of the executive team.
- Fluidity and opportunities for networking
- Most certainly a) the workshop b) the progress on a major site as the story of Sellafield
- Day 2 sessions

(26) General comments. If there are any other comments on the NSG you would like to add please note them here

- On page 1 the request for answers in chronological order should be numerical. This form simply does not work for NDA staff
- Thanks to Richard Griffith & team for their hard work. To NDA staff for their willingness to take questions & engage
- Local Government
- I appreciate having an equal voice as an NGO and community engagement specialist
- Well done was useful two days
- The greater recognition that an all for one approach is probably unworkable as all sites are unique
- Time for a London NSG venue
- Venue is good & central-please NOT London. Think carefully about "consultationitis"
- Felt big improvement and more valuable than NSG 7
- Thought NSG 8 was very good
- This meeting gave me the opportunity to see where gaps in our SSG knowledge about things like "Thermal treatment of waste" lie and enable me to talk to one of the "experts" on this topic who offered a visit to our site
- General improvement in atmosphere
- An overall enjoyable experience
- This was a better mix of stakeholders and the debate was worthwhile.
- Much, much better convenor-well done!
- Explain to NSG how their inputs have been integrated into decisions and strategies at every NSG
- Thank you
- NSG meetings have improved due to greater content and less process being discussed
- In concluding Bill says he wants wide range of inputs but I agree they have to make decisions so more feedback on how projects are progressing will be good
- Enjoyed first NSG. Hope to be back and will contribute more next time.
- [Stakeholder's] comment about NDA's role clarity and stakeholder confidence could be critical to NDA's success
- Very big evaluation form. Well done to the team who organised it.
- We don't know what the output means for NDA-where does it go?
- Evaluation form too long
- Really liked Day 2 workshop
- Well organised, valuable and informative
- Inform where to get info on areas not covered by NDA
- Thanks! Well done
- Not on the NSG but one delegate felt that under burn of fuel on Magnox stations continued until quite late on for MILITARY purposes thereby proliferating PLUTONIUM as a WASTE. Some connection of this type of thought needs to be undertaken. I did not hear the term half-life used once. There must be some benefit in categorising waste under these headings. This may be particularly useful in the concept of 125 years or 110 years commitment rather than 25 years and whereby below pile cap obtains. I would like to see more on the application of PYROLYSIS to avoid the discharge of noxious gases
- Having attended all the NSG, this was the best one so far!
- Question No 1- Will a 2-page newsletter be produced for stakeholders on NSG 8 highlights? Question No 2 - The update presentation on Sellafield was good-can

we have regular updates from other areas (e.g. Magnox North, Magnox South, Dounreay, etc)?

- 1. Lack of dinner was a missed period for people to network. 2. Breakout session, time [?]. 3. Round table discussion, excellent morning
- One main comment is that I think that all SSG's should be split up as most people go native at these events (day you arrive). The mix needs to be better organised. The Environment team did well on the facilitation of the meeting. I also have major concerns concerning the finance of the NDA with the new Government coming in next year. The NDA budget has a possibility of being cut as with other Government departments - what is the contingency plan?
- Review of costs and benefits of NDA NSG timely I think. Main benefit for me was outside NDA agenda and programme. Need a review group involving stakeholders to generate a report on options for NDA/stakeholder engagement in future and for NSG to consider that.
- I think that the conduct and management of the meeting, especially the participative aspects is much improved. Far less 'dragooning' excellent.

Appendix 2: Evaluation Questionnaire

The Environment Council

EVALUATION QUESTIONNAIRE

Nuclear Decommissioning Authority's National Stakeholder Group

8th Meeting, 17-18 June 2009

Context:

- The NSG Convenor is conducting an evaluation of the 8th National Stakeholder Group meeting through this questionnaire. The evaluation seeks to feed into and influence the engagement process as well as measure its success.
- All feedback from the workshop will be collated into a summary report, which will be non-attributable to individuals and organisations.

If you do not have time to answer all the questions at the workshop and would like to take it with you to complete at another time, please post or fax your completed form to:

Erica Sutton, The Environment Council, 212 High Holborn, London, WC1V 7BF
Fax: 020 7242 1180.

Please return this form by Friday 3 July 2009 at the latest. Thank you.

Please answer the questions that follow in chronological order, thank you.

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Note: A number of the questions in the following form ask you to write a comment in response. If you find that you need additional space for any of your comments then please use the area below. Please ensure that you also note the question number to which your comment refers. Thank you.

Question No.	Comment

Name and organisation:

(Response to the above is optional. This information would be used by the convenor if clarification about a response were needed.)

AND

Please tick the box which best describes your organisation's sector of interest:

Community Regulatory NGO Industry NDA Government Other

Section 1: Questions in this section are for new attendees only.

If you have already attended a previous National Stakeholder Group meeting, please do not respond to these questions: move on to question 3 below.

1. How useful did you find the introduction pack (given to you at the introduction briefing, 10.00am on day 1) in preparing you for the meeting?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

1 2 3 4 5

Not at all useful -----Very useful

Comments: *Please detail what was particularly useful and what additional material would have been helpful.*

2. How useful did you find the introduction briefing session (10.00am on day 1) in preparing you for the meeting?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

1 2 3 4 5

Not at all useful -----Very useful

Comments: *Please detail why you have given this score*

Section 2: Questions on the Practical Arrangements for the Meeting

3. How comprehensive were the joining instructions?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

1 2 3 4 5

Not at all -----Very

Comments: *Please detail what was particularly useful or what additional material would have been helpful.*

4. How satisfactory did you find the following facilities?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Facilities	1	2	3	4	5
Meeting venue in terms of working space and facilities					
Accommodation arrangements					
Arrangements for meals and refreshments including the evening meal on day 1					

Comments: Please detail why you have given these scores

Venue:

Accommodation:

Meals & refreshments:

Section 3: Breakout Sessions, day 1, afternoon

First Round: Please tick below to indicate the first breakout session you joined:

Oxide fuels	Report & Accounts	Plutonium	SMS	Soc-Ec	GDF
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you attended the Report & Accounts or Plutonium sessions, please do not answer question 5, go on to question 6 below.

5. Some of these sessions had briefing information supplied in advance of the meeting (geological disposal facility (GDF), Strategy Management System (SMS), Oxide Fuels and socio-economic (Soc-Ec)). If you received this material and attended these particular breakout groups, how useful was it in preparing for these sessions?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
----------------------------	----------------------------	----------------------------	----------------------------	----------------------------

Not at all useful-----Very useful

Comments: Please detail what information was particularly useful or what material would have been more helpful.

6. What were your expectations of your involvement in this session?

Please tick whichever of the following boxes apply:

An opportunity to find out more detail about the topic.	
An opportunity to ask the NDA questions on the topic.	
An opportunity to inform the development of NDA thinking in this area.	

7. How far did this session meet those expectations?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "fully".

Not at all -----Fully

Comments: Please detail why you have given this score

8. How easy was it for you to participate in this session?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Not at all easy -----Very easy

Comments: Please detail why you have given this score

Section 3 (continued): Breakout Sessions, day 1, afternoon

Second Round: Please tick below to indicate the second breakout session you joined:

Oxide fuels

Report & Accounts

Plutonium

SMS

Soc-Ec

GDF

If you attended the Report & Accounts or Plutonium sessions, please do not answer question 9, go on to question 10 overleaf.

9. Some of these sessions had briefing information supplied in advance of the meeting (geological disposal facility (GDF), Strategy Management System (SMS), Oxide Fuels and socio-economic (Soc-Ec)). If you received this material and attended these particular breakout groups, how useful was it in preparing for these sessions?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Not at all useful -----Very useful

Comments: Please detail what information was particularly useful or what material would have been more helpful

10. What were your expectations of your involvement in this session?

Please tick whichever of the following boxes apply:

An opportunity to find out more detail about the topic.	<input type="checkbox"/>
An opportunity to ask the NDA questions on the topic.	<input type="checkbox"/>
An opportunity to inform the development of NDA thinking in this area.	<input type="checkbox"/>

11. How far did this session meet those expectations?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "fully".

Not at all -----Fully

Comments: Please detail why you have given this score

12. How easy was it for you to participate in this session?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Not at all easy-----Very easy

Comments: Please detail why you have given this score

Section 4: Waste Sessions Day 2

13. How useful was the briefing information, which was supplied in advance of the meeting, in preparing for the waste discussions?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Not at all useful-----Very useful

Comments: Please detail what information was particularly useful or what material would have been more helpful

14. How useful were the waste presentations in preparing you for the three sessions?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Not at all useful-----Very useful

Comments: Please detail why you have given this score

15. What were your expectations of your involvement in this session?

Please tick whichever of the following boxes apply:

An opportunity to find out more detail about the topic.	
An opportunity to ask the NDA questions on the topic.	
An opportunity to inform the development of NDA thinking in this area.	

16. How far did this session meet those expectations?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "fully".

 1 2 3 4 5

Not at all -----Fully

Comments: Please detail why you have given this score

17. How easy was it for you to participate in this session?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

 1 2 3 4 5

Not at all easy -----Very easy

Comments: Please detail why you have given this score

Section 5: Confidence in Being Heard

18. How confident are you that your input today will influence the NDA's thinking?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

 1 2 3 4 5

Not at all confident -----Very confident

Comments: Please detail why you have given this score

The following question 19 is for those who attended the previous 7th NSG (November 2008).
If you did not attend the November 2008 NSG please go directly to question 20.

19. An update about your input at the previous NSG (November 2008) was included in "An update from the NDA" sent to NSG 7 attendees in March of this year. Considering this document, how much do you think that your input on the topics covered at the last NSG has influenced the NDA going forward?

If you have **not** read or received the update document please tick here: ___ and go on to question 20.

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

 1 2 3 4 5

Not at all -----Considerably

Comments: Please detail why you have given this score

Section 6: The Workshop Overall

20. How well did the 8th NSG meet its objectives, these were:

- To provide stakeholders with information and updates since the last NSG.
- To give stakeholders the opportunity to raise and discuss wider issues of concern.

Continues overleaf...

...Continues from previous page

- Regarding the development of the NDA's Strategy:
 - To provide NDA with the opportunity to explain their progress and the anticipated next steps
 - To enable Stakeholders to engage with the Strategy development process through questions and discussion
 - To provide Stakeholders with the opportunity to input on developing Topic Strategies to inform the NDA's decision-making.
- To provide Stakeholders with opportunities to network with each other and with the NDA.

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Not very well -----Very well indeed

Comments: *Please detail why you have given this score*

21. How worthwhile do you feel the NSG was for you as a stakeholder?

Please tick a score from 1 to 5 where a score of 1 is "not at all" and a score of 5 is "very".

Not at all -----Fully

Comments: *Please detail why you have given this score*

22. What did you find most valuable to you as an NDA stakeholder during the two-day meeting?

Comments:

23. What did you find least valuable to you as an NDA stakeholder during the two-day meeting?

Comments:

24. What, if anything, would you like to see done differently next time?

Comments:

25. What, if anything, would you like to stay the same for next time?

Comments:

26. General comments. If there are any other comments on the NSG you would like to add please note them here:

Comments:

Thank you for completing this questionnaire.