

National Stakeholder Group 10: 17th & 18th March 2010

DRAFT AGENDA

What we hope to achieve at NSG10:

- For more than a year now, the stakeholders at the NSG have been helping the NDA develop its next Strategy. NSG10 comes at a critical point in this process, giving stakeholders a final chance to input into the NDA's thinking before the Strategy II document is prepared for public consultation. We are therefore intending to focus most of the agenda time on the key strategic themes that provide the NDA with its biggest challenges. The programme has been so designed to ensure that while we spend most time on these key issues there will still be opportunities to review and feedback on all aspects of the emerging strategy. What follows is an explanation of the agenda to help you get the most from the event.

The specific objectives for NSG10 are:

- to update stakeholders on the development of Strategy II
- to share the strategic challenges and ensure that stakeholders understand Strategy II at a theme level
- to provide stakeholders with a “pre-consultation” opportunity to give feedback on the strategic theme strategies
- to give stakeholders the opportunity to help the NDA refine the consultation

Time	Title	Explanation
Tuesday 16th March		
16:30	Registration & Refreshments	A first opportunity to register for the NSG
17:00	Introduction Session	NSG Introduction Session for new attendees only
17:45	Fringe Meeting	New nuclear power stations – a presentation and discussion with the Environment Agency and the Health and Safety Executive
19:30	Buffet	Informal hot buffet and soft drinks available for NSG attendees

Time	Title	Explanation
Wednesday 17th March		
08:30	Registration & Refreshments	Formal registration for the NSG opens
09:00	NSG Starts CEO Opening Remarks (including an update on PVP) Q&A with the NDA Executive NDA Strategic Challenges	This session will include: Mike King (Lead Facilitator) who will open the meeting; some opening remarks from Tony Fountain (NDA CEO); a Q&A session with the NDA Executive Team; and an introduction to the strategic challenges that the NDA is seeking to address through the Strategy II process. This entire session will take place in plenary.
11:00	Refreshments	
11:30	Strategic Theme Session 1 (See Briefing Papers NSG100, NSG101 & NSG102)	All participants will be divided between three breakout sessions covering the Strategic Themes of Site Restoration, Integrated Waste Management and Spent Fuel Management . This process will run three times so that all participants have the opportunity to attend all three sessions. Each session has been designed to operate differently so that participants do not find the process repetitive.
12:45	Lunch	
13:45	Updates	As requested by NSG participants, Alun Ellis (Repository Project Director) will give an update and take questions on the Geological Disposal Facility (GDF) . This will be followed by a short report from the SSG Chairs' Forum meeting that will have taken place on the afternoon of 16 th March
14:15	Structured Networking (See Briefing Papers NSG103 & NSG104)	This session is informal in nature and is designed to enable participants to catch up on a variety of topics through both presentational/display material and a number of discussions with NDA representatives. The presentational/display material will cover all of the so-called " critical enablers " as well as the GDF and the strategic themes of Nuclear Materials and Business Optimisation . This material will be set up in the form of market stalls before the NSG starts and be available throughout the meeting for participants to review and make comments. Additionally, during the structured networking times, the NDA lead person for GDF, Nuclear Materials, Business Optimisation, Socio-Economics and Information and Knowledge Management will be available to take questions and/or have a discussion. In addition, the Public and Stakeholder Engagement and Communications market stall will double up as an information desk for issues not covered by the above process. Two computer terminals will also be available for participants to access the Strategy II section on the NDA website and review directly the latest position on a particular topic.

Time	Title	Explanation
Wednesday 17th March contd...		
15:15	Strategic Theme Session 2	As for Strategic Theme Session 1
16:30	Close	
19:00	Pre Dinner Drinks & Evening Dinner	This will be a sit-down hot buffet. There will be no formal seating plan for participants, other than the NDA representatives who will be spread around the room. The dinner will include an address from Stephen Henwood (NDA Chairman)
Thursday 18th March		
09:00	Strategic Theme Session 3	As for Strategic Theme Session 1
10:15	Structured Networking	As for the Session on Day One
11:15	The future arrangements for NDA national engagement (See Briefing Paper NSG105)	All participants come back together for a session that looks at the future of national engagement. The NDA has committed to two NSGs in 2010 and a review of the way forward thereafter. This session will inform participants about the review process and seek comments on the "stakeholder needs" that any way forward will need to address
12:30	Final Plenary	The final plenary session, which will include an update on the way forward for Strategy II, time to complete evaluation sheets on the event, a final Q&A session with the NDA Executive and some closing remarks from Tony Fountain (NDA CEO).
13:00	NSG closes and lunch	

Briefing Paper in advance of NSG10 meeting in March 2010

Structured Networking Sessions

Introduction:

The focus of NSG10 will be the three strategic themes of Site Restoration, Integrated Waste Management and Spent Fuel Management and each of these will be allocated formal agenda time. However, we recognise that there are many other aspects of the NDA's work that are of interest to stakeholders, not least the two other strategic themes – Business Optimisation and Nuclear Materials – as well as all of the critical enablers and the Geological Disposal Facility Project. We will therefore use the structured networking sessions at NSG10 to offer participants the opportunity to update themselves in these areas.

Explanation:

We are proposing the following approach:

- First of all, we will produce presentational/display material for each of the topics concerned (see table below for full list). These “posters” or “market stalls” will be on display throughout the NSG meeting and participants will have ample opportunity to review them and make comments where appropriate;
- Secondly, for those issues that have either not been aired at an NSG before or where there is something new to share (marked with an asterisk in the table below), we will ensure that the relevant NDA lead person is available during the **structured networking sessions** to take questions and/or have a discussion. These sessions will be informal in nature and will not be facilitated or recorded;
- Thirdly, there will be two computer terminals available for participants to access the Strategy II section on the NDA website (www.nda.gov.uk/strategy/) and review directly the latest position on a particular topic.

Should any participants wish to discuss an issue that is either not covered by this approach or is not marked with an asterisk in the table below, then they should go to the Public and Stakeholder Engagement “market stall” where they will be advised on the way forward.

Presentational/Display Material:

Posters will be on display throughout the NSG meeting covering:

Nuclear Materials*	Geological Disposal Facility*	Business Optimisation*
Skills and Capability	Information & Knowledge Management*	Competition
Research & Development	Socio-Economics*	Contracting
Funding	Public and Stakeholder Engagement*	Supply Chain
HSSEQ	Transport and Logistics	International Relations

Further information:

Further information on any of the above strategy related topics may be found on the NDA website at: <http://www.nda.gov.uk/strategy/>

Further information on the Geological Disposal Facility may be found on the NDA website at: <http://www.nda.gov.uk/aboutus/geological-disposal/index.cfm>