



Nuclear
Decommissioning
Authority

NDA Procurement Plan June 2008

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Introduction

The Nuclear Decommissioning Authority (NDA) is a non-departmental public body (NDPB) launched in April 2005 to take strategic responsibility for the decommissioning and clean-up of all 19 of the UK's public sector civil nuclear sites. We were set up by the Government under the Energy Act 2004 and are responsible to the Department for Business, Enterprise & Regulatory Reform (BERR).

Further information may be obtained from our website located at www.nda.gov.uk

Procurement Introduction

Our Internal Procurement teams are based at the NDA's headquarters in West Cumbria and also at Harwell in Oxfordshire (formally Nirex) and are responsible for the procurement of all goods and services, for all its operations throughout the United Kingdom.

The NDA has an annual internal procurement spend of approximately £35 million* which is predominately for the supply of professional services (*based on previous procurement spends within 2006/07 and 2007/08). It is envisaged this figure will increase yearly, predominately due to the inclusion of the Radioactive Waste Management Directorate (formerly Nirex) into the NDA.

The schedule sets out the NDA's planned procurements for 2008/09, 2009/10 and 2010/11. However, NDA shall review the schedule from time to time and we therefore reserve the right to amend the schedule accordingly.

NDA Internal Procurement does not procure goods and services for its Site Licence Companies (SLCs). Tendering opportunities and further information can be obtained at: www.sellafieldsites.com, www.magnoxelectric.com, www.dounreay.com, www.ilwrsite.com & www.ukaea.org.uk

Tendering Methods

All procurements within the public sector are subject to European Commission (EC) Treaty principles of non-discrimination, equal treatment and transparency. The EU Public Procurement Directive 2004/18/EC, requires contracting authorities to tender procurements in a prescribed format.

Contracting opportunities for the supply of goods or services must be tendered through the Official Journal of the European Union (OJEU) if the estimated *cumulative* value of the contract is over 206,000 Euro or 139,893 GBP.

OJEU advertisements are published daily in Tenders Electronically Daily (TED). This is the online version of the Supplement to the OJEU containing calls for competition, contract awards and prior information notices (PINs).

TED can be accessed at <http://ted.europa.eu>.

To locate NDA notices please follow the following steps:

- select your preferred language – for English select ‘EN’
- click ‘Extended Search’
- in the ‘Authority Name’ field, type ‘Nuclear Decommissioning Authority’
- press ‘Go’
- all current NDA notices will appear

Directive Tendering Procedures:

- **Open** – all organisations that respond to a contract notice shall be given the opportunity to tender, subject to minimum standards set by the authority.
- **Restricted** – allows only organisations selected by the authority to submit tenders following an assessment of responses to a contract notice.

A minimum of five organisations will be selected for tendering purposes. If less than five qualifying organisations respond to the contract notice, the authority may seek bids from a lower number of organisations.

- **Negotiated** – the authority shall select organisations of its choice and negotiate terms with one or more organisation.

This procedure may only be used in exceptional circumstances and must be justified before usage.

- **Competitive Dialogue** – complex contracts where requirements are defined in output terms. Subject to certain qualifying requirements, this procedure enables dialogue with potential tenderers up to the final bidding stage.

All organisations responding to an OJEU contract notice will be requested as part of the “Restricted” process to provide an Expression of Interest (EOI) submission. You will be requested to submit information about your organisation’s relevant experience in undertaking similar work, your qualifications to undertake this work, copies of insurance certificates, copies of your annual accounts and the provision of at least two references from similar undertakings.

EOIs must be received by the stipulated due date and should preferably be sent by e-mail to procurement.eoi@nda.gov.uk (Note: server restrictions of 8Mb apply)

Where the contract value is below the OJEU threshold then NDA shall either offer selected organisations the opportunity to tender or shall publish details requesting tenderers to express an interest.

Opportunities to tender for both OJEU and non-OJEU requirements shall be published at www.nda.gov.uk/Contracts

OGC Buying Solutions

OGC Buying Solutions is an Executive Agency of the Office of Government Commerce (OGC) in the Treasury.

NDA as a public body can dispense with open competition and make use of the EU Compliant OGC framework agreements. (*A contractual relationship with a number of approved suppliers to deliver goods and/or services at agreed rates and Terms & Conditions*)

Further information on OGC and tendering opportunities can be obtained at www.ogc.gov.uk and www.ogcbuyingsolutions.gov.uk

Please Note: The information contained within the schedule is intended as a guide only and does not account for unforeseen requirements. Dates shown may be subject to change, and it does not commit the Nuclear Decommissioning Authority to carry out any procurement listed.

NDA HQ Tendering Opportunities Schedule

Please see <http://www.nda.gov.uk/contracts/> for more supporting information, including current opportunities and link to NDA Procurement Plan.

Tendering Opportunities in 2008

Title	Description of Service	Tender Route Used	Current Contractor	Contract Number	Contract Award Date	Duration	Expiry Date	Expiry Date after Extensions	Estimated value per Annum	Renewal Process Start Date
IT Equipment & Services **	IT Equipment and Managed Services	OGC Framework	Computacenter	NDA9/00010	01/04/2005	60-Months	31/03/2008	31/03/2010	£1,250,000.00	01/08/2008
Pensions Actuarial Consultancy	Actuarial consultancy to the Combined Nuclear Pension Plan (CNPP)	OJEU Restricted	Deloitte Total Rewards	NDA9/00013	01/01/2006	15-Months	31/03/2007	31/03/2009	£450,000.00	01/10/2008
Pensions Legal Consultancy	Legal advise for Combined Nuclear Pension Plan (CNPP)	OJEU Restricted	Hammonds	NDA9/00025	01/01/2006	15-Months	31/03/2007	31/03/2009	£500,000.00	01/10/2008
Engineering Validation Unit	Provision of support to the EVU	OJEU Open	Amec NNC Areva Grontmij React Engineering RM Consultants Nukem Washington Group	NDA9/00080	Various	12-Months	Various	31/03/2009	£800,000.00	01/12/2008
Management of Harwell document Achieve	Management of Harwell document Achieve	Non OJEU	UKAEA	NDA9/00167	01/04/2008	12-Months	31/03/2009	To be determined	To be determined	01/12/2008

** To be tendered with SLC's as a shared service

Tendering Opportunities in 2009

Title	Description of Service	Tender Route Used	Current Contractor	Contract Number	Contract Award Date	Duration	Expiry Date	Expiry Date after Extensions	Estimated value per Annum	Renewal Process Start Date
Internal Audit	Provision of additional Audit services to assist NDA audit	OJEU Restricted	Ernst & Young	NDA9/00070	12/06/2006	24-Months	11/06/2008	11/06/2009	£500,000.00	01/01/2009
Competition Financial Advisor	Provision of financial advice for the SLC/PBO Competitions	OGC Framework	Deloitte & Touche	NDA9/00076	31/07/2006	12-Months	30/07/2007	30/07/2009	£600,000.00	01/02/2009
Pensions Investment Consultant	Investment consultancy for the Combined Nuclear Pension Plan	OJEU Restricted	Hymans Robertson	NDA9/00068	07/06/2006	12-Months	06/06/2007	06/06/2009	£240,000.00	01/02/2009
Legal Advisory Services National Support	Legal advice on a national level	OJEU Restricted	Brodies Burgess Salmon DLA Piper Rudnick Grey Cary Field Fisher Waterhouse Norton Rose	NDA9/00091	02/10/2006	24-Months	01/10/2008	01/10/2009	£400,000.00	01/05/2009
Legal Advisory Services Local Support	Legal advice local to West Cumbria	OJEU Restricted	Burnetts Cartmell Shepherd HFT Gough & Co	NDA9/00073,74 &75	04/07/2006	24-Months	03/07/2008	03/07/2009	£60,000.00	01/05/2009
Legal Advisory Services Competition Support	Provision of legal advice for the SLC/PBO competitions	OJEU Restricted	Norton Rose Burgess Salmon Herbert Smith	NDA9/00129	21/05/2007	12-Months	20/05/2008	20/10/2009	To be determined	01/05/2009
Lone Worker Monitoring	Employee monitoring services	Non OJEU	Argyll Telecom	NDA9/00005	01/10/2005	24-Months	30/09/2007	30/09/2009	£12,000.00	01/06/2009
Public Affairs and Media Support	Public Affairs and Media Support	OJEU Restricted	Bell Pottinger	NDA9/00107	01/01/2007	12-Months	31/12/2007	31/12/2009	£30,000.00	01/07/2009
National Graduate Programme Marketing	On Campus Marketing, Design and Delivery Support	Non OJEU	Barkers	NDA9/00154	28/11/2007	24-Months	27/11/2009	27/11/2009	£45,000.00	01/07/2009
National Graduate Programme on-line tool	Applicant Tracking System	Non OJEU	Hobsons	NDA9/00153	01/01/2008	24-Months	31/12/2009	31/12/2009	£41,000.00	01/07/2009
National Graduate Programme Recruitment	Recruitment Support	Non OJEU	Hobsons	NDA9/0155	01/01/2008	24-Months	31/12/2009	31/12/2009	£30,000.00	01/07/2009
National Graduate Programme Voluntary	Corporate Social Responsibility and Voluntary Work Support	Non OJEU	Shortwork	NDA9/00158	01/01/2008	24-Months	31/12/2009	31/12/2009	£65,000.00	01/07/2009
Hard Services	Building Maintenance for Herdus House & Pelham House in West Cumbria together with Warrington & Abingdon offices	OGC Framework	Mitie Managed Services	NDA9/00033	01/02/2006	14-Months	31/03/2007	01/04/2010	To be determined	01/10/2009
Travel Management Services	Provision of national and international travel booking services comprising of Hotels, Car Hire, Flights, Trains, Currency provision & Conferences and Events	OJEU Restricted	FCm Travel Solutions	NDA9/00035	28/03/2006	12-Months	17/04/2007	17/04/2010	£1,500,000.00	01/10/2009

NDA HQ Tendering Opportunities Schedule

Video Productions and Library Management	Films, Videos, Presentations, Management of Digitised Library	Non OJEU	aps Limited	NDA9/00121	19/03/2007	12-Months	18/03/2008	18/03/2010	£50,000.00	01/11/2009
Event Organiser	Facilitation of NDA events, Industry days and Conferences	OJEU Restricted	Live Group	NDA9/00120	12/03/2007	12-Months	11/03/2008	11/03/2010	£200,000.00	01/11/2009
Welsh Translation	Written and oral Welsh translation services	Non OJEU	Cymen	NDA9/00124	01/04/2007	12-Months	31/03/2008	31/03/2010	To be determined	01/11/2009

Tendering Opportunities in 2010

Title	Description of Service	Tender Route Used	Current Contractor	Contract Number	Contract Award Date	Duration	Expiry Date	Expiry Date after Extensions	Estimated value per Annum	Renewal Process Start Date
Project Controls Technical Support	Project Controls Technical Support	OJEU Restricted	MWH UK Ltd	NDA9/00077	17/07/2006	12-Months	16/07/2007	16/07/2010	£1,000,000.00	01/02/2010
Coaching and Development	Coaching and Development	Non OJEU	Go Beyond SKAI Blue Beetle Outward Bound	NDA9/00137	01/08/2007	12-Months	31/07/2008	31/07/2010	To be determined	01/03/2010
Environmental Consultancy to the NDA Strategy	Environmental Consultancy to the NDA Strategy	OJEU Restricted	Entec UK Ltd	NDA9/00152	28/11/2007	12-Months	27/11/2008	27/11/2010	To be determined	01/08/2010
Soft Services	Provision of Catering, Cleaning, Security, Waste Management, Sanitary Services, Landscaping, Pest Control, Security and Reception Duties.	OJEU Restricted	Aramark	NDA9/00003	20/01/2006	36-Months	19/01/2009	19/01/2011	£200,000.00	01/08/2010
National Graduate Programme Training	Training Services	Non OJEU	Zense	NDA9/00	14/01/2008	24-Months	13/01/2010	13/01/2011	£135,000.00	01/09/2010
Driver Training	Provision of safe driving tuition to NDA staff	Non OJEU	System Group	NDA9/00051	10/03/2006	36-Months	09/03/2009	09/03/2011	£36,000.00	01/10/2010
Pensions Administration Service	Administration services for the Combined Nuclear Pension Plan	OJEU Restricted	UKAEA Pensions Administration Office	NDA9/00067	06/11/2006	36-Months	05/11/2009	05/11/2011	£1,000,000.00	01/11/2010
Credit Cards	Provision of Government Procurement Cards	OGC Framework	Barclaycard	NDA9/00050	01/04/2006	45-Months	31/01/2010	31/01/2010	To be determined	To be determined
Fuel Cards	Fuel Cards	OGC Framework	Arval	NDA9/00088	07/09/2006	48-Months	22/08/2010	22/08/2010	To be determined	To be determined
Photocopiers	Provision of photocopies at all NDA offices	OGC Framework	Xerox through Future Office Equipment	NDA9/00022	01/04/2005	60-Months	31/03/2010	31/03/2010	£50,000.00	To be determined

Tendering Opportunities in 2011

Title	Description of Service	Tender Route Used	Current Contractor	Contract Number	Contract Award Date	Duration	Expiry Date	Expiry Date after Extensions	Estimated value per Annum	Renewal Process Start Date
Management Contractor for Hinton House	Management of Hinton house hard services and building support services	OJEU Restricted	Spie Matthew Hall	NDA9/000147	01/08/2006	36-Months	31/07/2009	31/07/2011	To be determined	01/02/2011
Strategic Property Review	Strategic Property Review	OGC Framework	GVA Grimley	NDA9/00179	01/05/2008	12-Months	30/04/2009	30/04/2011	To be determined	01/01/2011
Talent & Management Development	Development of NDA staff including MBA & Phd Programmes	Non OJEU	Manchester Business School	NDA9/00136	19/06/2007	24-Months	18/06/2009	18/06/2011	To be determined	01/02/2011
Nursery Vouchers	Nursery Vouchers	Non OJEU	Busy Bees	NDA9/00071	01/07/2006	36-Months	30/06/2009	30/06/2011	To be determined	01/04/2011
Convenor Services	Convenor Services to the National Stakeholder Group and associated Stakeholder group	OJEU Restricted	Dialogue by Design	NDA9/00097	06/11/2006	36-Months	05/11/2009	05/11/2011	£100,000.00	01/06/2011
Accountancy & Taxation	Consultancy Advise of all issues surrounding Tax and Accounting	OJEU Restricted	Deloitte & Touche	NDA9/00108	01/01/2007	36-Months	31/12/2009	31/12/2011	£600,000.00	01/07/2011
Design Services	Provision of external Design services	OJEU Restricted	Brahm	NDA9/00100	13/11/2006	36-Months	12/11/2009	12/11/2011	£100,000.00	01/08/2011
Helicopter Passenger Services	Helicopter travel for NDA staff	OJEU Restricted	PDG Helicopters	NDA9/00110	08/01/2007	36-Months	07/01/2010	07/01/2012	£200,000.00	01/08/2011
Stationery Supplies	Provision of General Stationery, Paper and IT Consumables	OJEU Restricted	Supplies Team	NDA9/00103	02/01/2007	36-Months	01/01/2010	01/01/2012	£150,000.00	01/08/2011
Miscellaneous Passenger Travel	Taxi services in Cumbria	OJEU Restricted	John Hoban Travel	NDA9/00114	12/02/2007	36-Months	11/02/2010	11/02/2012	£60,000.00	01/10/2011

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Direct Research & Development	Lot 1 - University Interactions	OJEU Restricted	Nexia Solutions Limited Serco Technical Assurance Services	NDA9/00172	01/04/2008	12-Months	31/03/2009	31/03/2012	£1,500,000.00	01/09/2011
Direct Research & Development	Lot 2 - Waste Processing	OJEU Restricted	Nexia Solutions Limited Hyder Consulting Ltd UKAEA Limited	NDA9/00177	01/05/2008	12-Months	30/04/2009	30/04/2012	£1,500,000.00	01/09/2011
Direct Research & Development	Lot 3 - Material Characterisation	OJEU Restricted	Nexia Solutions Limited Serco Technical Assurance Services UKAEA Limited	NDA9/00178	01/05/2008	12-Months	30/04/2009	30/04/2012	£1,500,000.00	01/09/2011
Direct Research & Development	Lot 4 - Actinide & Strategic Materials	OJEU Restricted	Nexia Solutions Limited UKAEA Limited	NDA9/00171	01/04/2008	12-Months	31/03/2009	31/03/2012	£1,500,000.00	01/09/2011

Tendering Opportunities in 2012

Title	Description of Service	Tender Route Used	Current Contractor	Contract Number	Contract Award Date	Duration	Expiry Date	Expiry Date after Extensions	Estimated value per Annum	Renewal Process Start Date
Property Services	Property management services for the NDA's estate	OJEU Restricted	Dixon Webb	NDA9/00130	21/05/2007	36-Months	20/05/2010	20/05/2012	To be determined	01/01/2012
Dosimetry Services & Radiological Protection Advice	Provision of film badges and dosimetry services and Radiological Protection consultancy	OJEU Restricted	Aurora Health Physics	NDA9/00127	01/06/2007	12-Months	31/05/2008	31/05/2012	£24,000.00	01/02/2012
Insurance - Brokering Services	Insurance - Brokering Services	OJEU Restricted	Marsh Limited	NDA9/00139	01/10/2007	60-Months	30/09/2012	30/09/2012	£350,000.00	01/04/2012
External Independent Reviews of Independent Cost Evaluations of the Lifecycle baselines	External Independent Reviews of Independent Cost Evaluations of the Lifecycle baselines	OJEU Restricted	Project Time & Cost UK Limited	NDA9/00156	26/11/2007	36-Months	25/11/2010	25/11/2012	To be determined	01/06/2012
Printing Services	General Printing of Brochures, Letter heads etc.	OJEU Restricted	CW Print Group	NDA9/00149	28/10/2007	12-Months	27/10/2008	27/10/2012	£60,000.00	01/06/2012
Software Related Services	Software and Hosting Services	OJEU Restricted	Cyber Media Solutions	NDA9/00161	01/01/2008	12-Months	31/12/2008	31/12/2012	To be determined	01/08/2012
Recruitment Advertisement Services	Recruitment Advertisement Services	OJEU Restricted	TMP Worldwide	NDA9/00151	01/01/2008	36-Months	31/12/2010	31/12/2012	To be determined	01/08/2012
National Graduate Programme - Employment Body	Employment Body for Graduates	Non OJEU	Lancaster University	NDA9/00170	01/04/2008	27-Months	30/06/2010	30/10/2011	To be determined	01/06/2012

Tendering Opportunities in 2013

Title	Description of Service	Tender Route Used	Current Contractor	Contract Number	Contract Award Date	Duration	Expiry Date	Expiry Date after Extensions	Estimated value per Annum	Renewal Process Start Date
DSE Assessments	DSE Assessments	Non OJEU	Worksafe UK Ltd	NDA9/00183	01/06/2008	36-Months	31/05/2011	31/05/2013	£10,000.00	01/02/2013
Insurance - Captive Management	Insurance - Captive Management in Guernsey	OJEU Restricted	Marsh Management Services Guernsey Ltd	NDA9/00166	01/08/2008	36-Months	31/07/2011	31/07/2013	£90,000.00	01/02/2013

Longer Term Opportunities

Title	Description of Service	Tender Route Used	Current Contractor	Contract Number	Contract Award Date	Duration	Expiry Date	Expiry Date after Extensions	Estimated value per Annum	Renewal Process Start Date
Epidemiology & Database Management	Epidemiology & Database Management	Non OJEU	Westlakes Scientific Consulting Ltd	PO 3880	01/04/2006	60-Months	31/03/2011	31/03/2016	£1,500,000.00	01/08/2015